

**Calaveras Local Agency Formation Commission
Meeting Minutes – Monday, November 15, 2021**

- 1. Call to Order/Roll Call** – Order was called by Chair Callaway at 6:04 p.m. on Monday, November 15, 2021.

Commissioners Present

Merita Callaway, County Member, Chair
Gary Tofanelli, County Member
Jennifer Herndon, City Member
Isabel Moncada, City Member
Kirk Smith, Special Dist. Member

Commissioners Absent

Roark Weber, Public Member Alt.
Anita Paque, Public Member, Vice-Chair
Alvin Broglio, City Member Alt.
Tony Tyrrell, Special Dist. Member
Amanda Folendorf, County Member Alt.
Travis Owens, Special Dist. Mem. Alt.

Staff Present

John Benoit, Executive Officer
Nancy Mees, LAFCO Clerk

Others Present

- 2. Public Comment:**

There was no public comment.

- 3. Approval of Agenda:**

MOTION by Commissioner Smith to approve the Agenda as presented, second by Commissioner Tofanelli. Motion passed 5 yes, 0 no, 2 absent.

MOTION by Commissioner Tofanelli to remove Approval of the Agenda as an item on future agendas, second by Commissioner Moncada. Motion passed 5 yes, 0 no, 2 absent.

- 4. Consider Minutes of the September 20, 2021, LAFCo meeting:**

MOTION by Commissioner Herndon to approve the minutes of the September 20, 2021, LAFCo meeting as presented, second by Commissioner Moncada. Motion passed 5 yes, 0 no, 2 absent.

- 5. Consent Agenda:**

Review and authorize claims for July and August 2021

MOTION by Commissioner Tofanelli to approve the Consent Agenda and Claims for September and October 2021 as presented, second by Commissioner Smith. Motion passed 5 yes, 0 no, 2 absent.

- 6. Correspondence:**

a. Bill Chiat Memorial Fund Scholarships

Executive Officer Benoit explained that this item was on the agenda because several of the Commissioners knew Mr. Chiat since he was a former CALAFCO Executive Director.

- b. *CALAFCO Central Region Roundtable December 8, 2021, 10:30 AM*
Mr. Benoit stated that this will likely be a Zoom meeting.
- c. *State Controller Identification of Inactive Districts (not on original agenda)*
Mr. Benoit reported that he had received the annual letter from the State Controller's office identifying inactive districts that should be dissolved, but that Calaveras LAFCo has already dissolved the districts listed. He will forward a copy of the resolution and the district audits to the Controller's office.

Workshop:

7. Initial Workshop Regarding Community Services Districts in Calaveras County – Review and Discuss and Continue Workshop to LAFCo's regular meeting on January 24, 2022:

Executive Officer Benoit reported that he will invite the special districts to the next meeting. The Community Services Districts include road maintenance districts, most of which are residential and slow growing. Some of them do annual audits; some do not. They provide varying levels of service, none have paid staff, and all collect revenue. One district has lost its entire board. None have websites and it is very hard to get information from them, which is why this process is taking so long.

There was some discussion among the Commissioners regarding the difficulty small districts have in fulfilling all the requirements now required by state law, and what LAFCO, CSDA and other agencies could do to help these districts. There was also discussion about the pros and cons of special districts versus community service areas. Mr. Benoit recommended that the districts each be sent their portion of the draft MSR for review and comment, and that once the MSR is adopted that LAFCo have a policy for follow-up with each district as needed.

Other Business:

8. Discussion Regarding AB361 – New Teleconferencing Legislation and Possible Adoption of Resolution 2021-0008 Authorizing Teleconference Meetings:

Executive Officer Benoit explained that a resolution could be placed on the consent or regular agenda for each meeting for adoption if the meeting is also held by teleconference. After some discussion, the consent agenda was determined to be the best location.

MOTION by Commissioner Herndon to approve Resolution 2021-0008 authorizing teleconference meetings as presented, second by Commissioner Moncada. Motion passed 5 yes, 0 no, 2 absent.

9. LAFCO Regular Meeting Schedule for 2022:

MOTION by Commissioner Tofanelli to approve the 2022 LAFCo meeting schedule as presented, second by Commissioner Herndon. Motion passed 5 yes, 0 no, 2 absent.

10. Recruitment for Public Member and Alternate Public Member; Review Letter of Appreciation to Roark Weber and Request Chair to Sign

Executive Officer Benoit explained that an ad is ready to be published for a Public Member and Alternate Public Member once the best platform(s) for posting it is determined. Commissioner Paque will be re-applying.

Commissioner Tofanelli requested that he be able to also sign the letter of appreciation to Commissioner Weber. Mr. Benoit made changes to the letter so that Commissioner Tofanelli could also sign.

11. Executive Officer’s Report:

a. Union Public Utility District MSR and SOI

Executive Officer Benoit reported that he is working on these documents, and that they had not been updated in years. He had a conference call with the district’s attorney as well as other staff. The district is looking for a new general manager.

There was some discussion as to the location of certain water lines and whether they were in UPUD’s or the city’s sphere.

12. Commissioner Reports:

Commissioner Smith stated that the county fire entities are looking at tax measures and, referring to the earlier discussion on the problems small CSDs have, that perhaps LAFCo should hold a workshop on how to help small districts.

11. Adjournment

Meeting was adjourned at 7:07 p.m. The next regular meeting will be Monday, January 24, 2022, at 6:00 p.m. in San Andreas.

Minutes submitted by Nancy Mees.

DATED: _____

APPROVED: _____

Merita Callaway, Chair,
Calaveras Local Agency Formation