

Calaveras Local Agency Formation Commission

Regular Meeting Agenda

Monday – March 19, 2018 – 6:00 p.m.

**Calaveras County Board of Supervisors Chambers
County Administrative Center
San Andreas**

6:00 PM Regular LAFCo Meeting Items:

1. Call to Order/Pledge of Allegiance/Roll Call

Commissioners

Anita Paque, Vice Chair, Public Member

Linda Hermann, City Member

Amanda Folendorf, City Member

Gary Tofanelli, County Member

Michael Oliveira, Chair, County Member

Tony Tyrrell, Special District Member

John Lavaroni, Special District Member

Roark Weber, Public Member Alt.

Dennis Mills, County Member Alt.

Joseph Oliveira, City Member Alt.

Jon Dashner, Special Dist. Member Alt.

Staff:

John Benoit, Executive Officer

Nancy Mees, LAFCO Clerk

Michael Colantuono, LAFCO Counsel

2. Approval of Agenda (Deletions/Additions)

3. *Consider minutes of January 10, 2018*

a. Approve January 10, 2018 LAFCo Minutes

4. Consent Agenda:

a. Review and Authorize Claims for January and February 2018

5. Public Hearing - Proposed Fiscal Year 2018-2019 LAFCo Budget

- a. *Receive Executive Officer's report and open public hearing regarding the proposed 2018-2019 fiscal year budget and consider resolution 2018-0003 adopting a proposed budget for 2018-2019*

OTHER ITEMS:

6. "The State of the Art on Agricultural Preservation" : Calafco White Paper February 2018

- a) *Review and discuss report*

7. Executive Officer' s report

Current and Anticipated Projects

700 form due April 2nd

Water and Wastewater Service Reviews and Sphere of Influence

Community Services District Service Reviews and Sphere of Influence

P3 Water Summit in San Diego

8. Commissioners Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

9. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that were on the agenda, public comment was heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

10. Adjourn to Regular meeting of May 21st, 2018 6:00 PM in San Andreas

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: www.calaveraslafco.org

Email LAFCO at: johnbenoit@surewest.net

Calaveras Local Agency Formation Commission

Regular Meeting Minutes – Wednesday, January 10, 2018

- 1. Call to Order/Pledge of Allegiance/Roll Call** – Chair M. Oliveira called Order at 5:59 p.m., on Wednesday, January 10, 2018, in the Calaveras County Board of Supervisors Chambers, County Administrative Center, San Andreas, California.

Commissioners Present

Michael Oliveira, Chair, County Member
Anita Paque, Vice Chair, Public Member
Amanda Folendorf, City Member
Gary Tofanelli, County Member
Linda Hermann, City Member
John Dashner, Special Dist. Mem. Alt.
Roark Weber, Public Member Alt.

Commissioners Absent

Joseph Oliveira, City Member Alt.
Dennis Mills, County Member Alt.
John Lavaroni, Special Dist. Member
Tony Tyrrell, Special Dist. Member

Staff Present

John Benoit, Executive Officer
Nancy Mees, LAFCO Clerk

Others Present

- 2. Approval of Agenda:**

MOTION by Commissioner Tofanelli to approve the Agenda as presented, second by Commissioner Hermann. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

- 3. Consider Minutes from the November 20, 2017, LAFCo meeting:**

MOTION by Commissioner Tofanelli to approve the Minutes as presented, second by Commissioner Folendorf. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

- 4. Consent Agenda:**

a. Review and Authorize Claims for November and December 2017.

Executive Officer Benoit reported that he still needed some of the Commissioners' expense reports from the CALAFCO State Conference. Commissioner Tofanelli asked about the refund for Commissioner Tyrrell that is on the Claims Form. Mr. Benoit explained that due to how the refund check for Commissioner Tyrrell had been written, it could not be cashed. Rather than write a new check, CALAFCO has given Calaveras a

credit in the amount of the refund toward a future CALAFCO conference.

MOTION by Commissioner Tofanelli to approve the Consent Agenda and Claims for November and December 2017 as presented, second by Commissioner Paque. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

5. Public Hearing – Saddle Creek CSD Service Review (MSR) and Sphere of Influence (SOI):

- a. *Receive Executive Officer's report and open public hearing regarding the Saddle Creek CSD Service Review and Sphere of Influence (the Draft Report and resolutions are posted on the LAFCo website: www.calaveraslafco.org).*

Commissioner Oliveira opened the Public Hearing. Executive Officer Benoit reviewed the rules regarding updating SOIs and MSRs, the purposes of Saddle Creek CSD, the factors examined in determining the recommendations, and the findings and determinations in the MSR and SOI (including the financial soundness of the CSD). He pointed out that, unlike many Special Districts, Saddle Creek does have a capital improvement plan. Mr. Benoit recommended that the sphere remain coterminous with the boundaries, and that the SOI and MSR be adopted through Resolutions 2018-0001 and 2018-0002.

Peter Kampa, General Manager of Saddle Creek CSD, was introduced from the audience. He thanked Executive Officer Benoit and his staff for taking the time to verify that procedures were being followed correctly in the CSD.

- b. *Close public hearing and consider resolution 2018-0001 adopting an MSR for services provided by the Saddle Creek CSD and consider resolution 2018-0002 adopting an SOI for the Saddle Creek CSD.*

Commissioner Oliveira closed the public hearing.

MOTION by Commissioner Dashner to approve resolution 2018-0001 adopting an MSR for services provided by Saddle Creek CSD, second by Commissioner Folendorf. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

MOTION by Commissioner Hermann to approve resolution 2018-0002 adopting an SOI for the Saddle Creek CSD, second by Commissioner Dashner. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

6. Consider LAFCo regular meeting schedule for calendar year 2018.

Executive Officer Benoit stated that at the November meeting the Commissioners had decided to have a six-month meeting schedule, with regular meeting months being July, September, November, January, March and May, still on the third Monday. Mr. Benoit added that meetings could still be changed as needed throughout the year.

Commissioner Oliveira asked if the new schedule could be sent to all the agencies in the county and Mr. Benoit responded in the affirmative.

MOTION by Commissioner Tofanelli to approve the proposed meeting schedule for 2018, second by Commissioner Folendorf. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

7. Authorize staff to attend the CALAFCO Annual Staff Workshop April 10-13, 2018, in Marin County.

Executive Officer Benoit reported that this cost is included in the budget, and the costs will be shared with other counties. Commissioner Tofanelli asked who staff is, and Mr. Benoit answered that it is himself and Clerk Mees.

MOTION by Commissioner Folendorf to authorize staff to attend the Staff Workshop on April 10-13, 2018, second by Commissioner Paque. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

8. Review of SB 448 (district dissolutions) and its impact on Calaveras LAFCo.

Executive Officer Benoit reported that special districts must now provide a copy of their annual audits to LAFCo, although he felt the dates specified in the legislation should be reversed. The legislation specifies that a list of special districts be compiled by the State Controller's Office (SCO) by July 1, 2019, but a list of districts considered to be inactive must be compiled by the SCO by November 1, 2018. How can the SCO determine inactive districts before there is a listing of the districts? The legislation also specifies that the SCO determine whether a district is inactive.

Mr. Benoit then reviewed the definitions that determine whether a district is inactive. Other than two CSAs, Mr. Benoit does not believe the definitions will fit any districts in Calaveras. If the state notifies Calaveras LAFCo that they believe a district is inactive, all Mr. Benoit need do is show them the facts that would keep that district from falling within their definition of inactive.

Executive Officer Benoit went on to say that the problem with providing annual audits is that many districts don't do them annually because they are expensive. RCDs don't even have budgets, so how would they be handled? Commissioner Oliveira stated that districts will have to be informed of this new rule. Mr. Benoit added that LAFCo generally receives an audit during the MSR process.

Commissioner Paque explained that this legislation came about because the Little Hoover Commission had initially thought there were too many special districts, although subsequent study had disproved this. However, they still thought that if a district existed in name only, it should be dissolved, and they wanted to provide an easier, less expensive way for that to

occur. During negotiations on wording of the bill, the reference to idle districts had been dropped.

There was discussion as to who would take over the duties of a district if it were dissolved, and Commissioner Paque explained that if a district truly fell within the definition of inactive under this legislation, there should be no duties that would have to be assumed. If there were, however, they would have to be assumed by the larger entity within whose boundaries the special district fell. Commissioner Paque added that under the law, a district has 90 days to show that it is not inactive.

9. Executive Officer's Report.

Executive Officer Benoit reported that he was expecting CSA 1 to apply for a change to CSD 1. Commissioner Tofanelli added that, at this point, nothing further has progressed with respect to that. Mr. Benoit also reported that the Union PUD wants to add some land. He also mentioned he had talked to Appaloosa Road CSD about an annexation they wanted to do, but he had advised them against it because there would be a protest from a particular landowner, and therefore the annexation would probably never happen.

Mr. Benoit reminded the commissioners that their Form 700s, with an original signature, are due April 1st, and that the form is available at www.fppc.ca.gov.

10. Commissioners' Reports.

Commissioner Folendorf reported that a new City Manager had been hired for Angels Camp. Commissioner Oliveira reported that the Board of Supervisors had made committee assignments, and that Commissioners Tofanelli and Oliveira had been reappointed to LAFCO, with Commissioner Mills again the alternate.

11. Public Comment.

Jeff Stone introduced himself as Fire Chief for Central Calaveras Fire. He reported that there are some unprotected properties, mostly in the Sheep Ranch area, that are being provided fire service through contract with the county. He stated that the last service review for Central Calaveras Fire had recommended that those properties be brought into the district. As a result, a special tax had been put on the ballot to provide for coverage of those properties, but it had been voted down by a small margin. Therefore, he wished direction from the Commission as to what should be done next. Executive Officer Benoit replied that they should file for an annexation of those properties, adding that LAFCo would recommend the annexation as those properties are within Central Calaveras Fire's sphere of influence. The Commissioners recommended that PR be done ahead of any public hearing to ensure that all voters understood they would not be paying the tax for those added properties. In response to a question from Mr. Stone, Mr. Benoit explained the circumstances that would determine whether or not a public hearing would be required.

12. Adjournment.

MOTION by Commissioner Dashner to adjourn the meeting, second by Commissioner Tofanelli. Motion passed 6 yes, 0 no, 1 absent, 0 abstention.

Meeting was adjourned at 6:59 p.m. The next regular meeting will be Monday, March 19, 2018, at 6:00 p.m., in San Andreas.

Minutes submitted by Nancy Mees.

DATED:

APPROVED:

Michael Oliveira, Chair, or Anita Paque, Vice
Chair, Calaveras Local Agency Formation

CALAVERAS LAFCO

LAFCO CLAIM AUTHORIZATION FORM

for

January and February 2018

Authorize payment of the following claims:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
FY 2017-2018 Expenses:		
Feb 1, 2018	Staff SVCS for Jan 2018	\$ 3,862.64
Feb 1, 2018	Nov 17, Dec 17 and Jan 18 CSD MSR and SOI	\$ 4,500.00
Jan 10, 2018	Comm Payroll Jan 10, 2018	\$ 400.00
Jan 1, 2018	Staff Svcs Feb 2018	\$ 1,955.33
Feb 18, 2018	Valley Springs News Prop 18-19 Budget	\$ 13.97
Dec 31, 2017	CSDA Membership 17-18	\$ 500.00
TOTAL January and February 2018		\$ 11,217.97

DATED: March 8, 2018

APPROVED: March 8, 2018

Michael Oliveira, Chair or Anita Paque, Vice-Chair
Calaveras Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Item	Account Number	Comm Stipends 62001	Insurance 62050	Communications 62051	Memberships 62052	GenOfficeExp 62053	Postage 62054	copies 62055	Fire&EMSSOI 62057	W & WWSOI 62058	Ex. OFF Svcs 62059	Jky Fin Chrgs 62060
Total Budgeted		\$ 6,600.00	\$ 1,623.60	\$ 800.00	\$ 899.00	\$ 350.00	\$ 500.00	\$ 1,500.00	\$ 25,000.00	\$ 20,000.00	\$ 42,500.00	\$ 3,600.00
Calafco dues 17-18			\$ (1,713.00)									
SDRMA Insurance 17-18		\$ (400.00)										
Comm Payroll 7.17.2017												
Ciafco Conf. registrations												
Staff SVCS July 2017				(41.62)		(43.35)	(15.68)	(136.90)		(2,000.00)	(2,575.00)	
Staff SVCS August 2017				(60.27)						(3,075.00)	(3,600.00)	
Staff Svcs Sept. 2017				(41.61)			(9.66)	(91.30)		(2,500.00)	(1,437.50)	
Staff Svcs Oct. 2017				(41.65)				(10.00)		(2,325.00)		
Comm Stipend Sept 14, 2017		\$ (350.00)										
Reimb fm CALAFco for Tyrrell Conf												
Comm Stipend for November 20th, 17		\$ 400.00										
Staff Svcs November 2017				(41.68)			(10.43)	(50.10)		(1,000.00)	(2,112.50)	
Calafco Reimb DCS Inv 2017-Con108												
Staff Svcs December 2017				(43.63)				(10.00)			(3,150.00)	
Valley Springs News -SCCSD Legal												
BOS Gary Tofanelli Conf Costs												
Ananda Folendorf conf reimbursement												
Comm Payroll 1.10.18		\$ (400.00)										
Staff Svcs January 2018				(43.14)								
Staff Svcs February 2018				(42.83)								
CSDA dues 17-18												
Valley Springs News Pro18-19 Bud Legal					\$ (500.00)		(8.40)	(29.20)		(4,500.00)	(3,645.00)	
											(1,912.50)	
TOTAL EXPENDED		\$ (750.00)	\$ (1,713.00)	\$ (356.42)	\$ (3,399.00)	\$ (63.95)	\$ (44.17)	\$ (327.50)	\$	\$ (15,400.00)	\$ (18,432.50)	\$
TOTAL REMAINING		\$ 5,850.00	\$ (89.40)	\$ 443.57	\$ (500.00)	\$ 286.65	\$ 455.83	\$ 1,172.50	\$ 25,000.00	\$ 4,600.00	\$ 24,067.50	\$ 3,600.00

3/9/18

CALAVERAS
Local Agency Formation Commission

DATE: March 19, 2018

TO: Local Agency Formation Commission

FROM: John Benoit, Executive Officer

RE: Proposed Budget for FY 2018-2019

Activities

While LAFCO is mindful of the budget constraints of the City and County the following proposed activity report reflects significant limitations in LAFCO funding for the upcoming fiscal year. The proposed budget carries over an estimated \$127,000 of which \$75,000.00 is designated in the LAFCO General Reserve fund and \$12,049.50 as the LAFCo Contingency Fund.

Since the passage of AB-2838, based on the recommendations of the Commission for Local Governance, LAFCO has become an independent agency. Many of the start-up activities have been completed while maintenance activities continue and the mandated Service Reviews and Sphere of Influence updates continuously need updating due to changes in the law and circumstances.

LAFCO contracts with the City to provide financial services for \$3,600.00. Other services provided by Calaveras County are directly billed to LAFCO.

Budget Justification

Since the passage of AB-2838 in 2000, LAFCO has become independent from the County. Costs for the operation of LAFCO were entirely paid by the County including costs for staff time, legal services, miscellaneous office expenses, and insurance. Now both the City and County pay LAFCO costs. These costs have become apparent since LAFCO is independent and not part of a larger county or city department. LAFCO is still required to pay for various costs as an independent agency. The fixed costs are insurance, financial functions, clerk costs, legal notices, public records act, political reform act and Brown Act Compliance.

The line items for Professional Services are proposed to remain the same in the upcoming budget due to fiscal limitations of the Districts, City and County.

In the attached sheet, I have provided a "Proposed" budget based on the costs to provide LAFCO.

The overall goal of this budget is to conduct LAFCO business in a proactive manner involving the Community and to meet the overall requirements of the Cortese-Knox-Hertzberg Act at a reasonable cost.

Summary of the Proposed Budget:

Commissioner Stipend For the past several years LAFCo has budgeted 6,600 for stipends for Commissioners. This year, since LAFCo has reduced the number of meetings from 12 to 6, there will be a reduction of \$3,300 for stipends.

Insurance The estimated cost for LAFCO insurance through the Special Districts Risk Management Authority (SDRMA) is estimated to increase 6 percent to be \$1,721.00 since SDRMA has indicated its rates will increase this upcoming year.

Communications LAFCO incurs communications costs (costs for phone and internet). In the past, these costs have been tracked and about \$100.00 per month appeared appropriate. However, LAFCo was spending less so the budget was reduced in recent years and will remain at \$800.00 this year

Memberships Dues for Calafco for rural LAFCO's were \$899.00 for FY 2017-2018 Dues for Calafco have been increased to \$927.00 this upcoming year. It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern and legislation for the benefit of Calaveras LAFCO and its agencies. Being a member of Calafco has become more important than ever to have a voice in proposed legislation of concern to Angels Camp, Districts and Calaveras County.

Office Expense This covers copy costs, postage, and publications, which have been reduced in previous years. These expenses are split into 3 budget categories as follows: General Office Expenses at \$350.00, Copies at \$1,500.00, and Postage at \$500.00.

Executive Officer Services, Clerk Services and Legal Services I am recommending \$42,500 for this item the same as the past 12 years. This combines the Clerk and Executive Officer into one budget category. Notwithstanding a very complex reorganization (application), controversial service review or sphere of influence or CEQA review for Calaveras LAFCO, this amount should also cover LAFCO administration and clerking costs.

Note: some project related cost overruns relating to an application would normally be fee supported if an augmentation were needed in this category. A project proponent will pay all project related costs including legal costs. The LAFCo fee schedule includes direct cost recovery only.

File Scanning and Retention Calaveras LAFCo has generated several files over the years. Calaveras LAFCo adopted a File Retention Policy on November 18, 2013. To implement the policy, the files need to be scanned and placed into electronic format as are files in most county and city departments. This expense is estimated to be \$6,000. In addition, the files will be able to be accessed to the public via LAFCo's webpage. The immediate tasks are to review and dispose of files consistent with LAFCo's adopted Records Retention Policy and to scan and index these files for accessibility to agencies, the public and lafco staff. Once the files are scanned, these files will then be made more accessible. It will be later determined if LAFCo will need to prepare a Microsoft Access database. This item is carried over from the current fiscal year.

Legal Notices/Publications I am recommending \$1,000.00 for this item. Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the commission and protest hearings, and notices of commissioner openings. Public hearing notices are required for many LAFCO actions.

Transportation/Travel/Conf. Registration I am recommending \$4,000.00 for training and \$2,000.00 for travel expense and \$1,500.00 for personal mileage. This amount will provide for a portion of the Executive Officer's attendance at Calafco activities to represent Calaveras LAFCO as well as for Commissioners to attend the Calafco conference in Yosemite, California – October 3-5, 2018.

Estimated costs for each Commissioner to attend the Calafco Annual Conference in Yosemite is approximately \$1,250 per person including transportation, lodging for three nights and conference registration (\$500 each). This budget may accommodate attendance by up to 3 Calaveras LAFCO Commissioners.

Service Reviews and Sphere of Influence Updates: I am recommending \$25,000 to prepare Service Review updates for Water and Wastewater Services and \$20,000 for Spheres of Influence for the Community Services Districts. Most of this amount will be carried over to the upcoming fiscal year. Service reviews for Community Services Districts will be completed prior to the end of this fiscal year.

LAFCO Counsel The Commission has appointed a LAFCO Counsel. LAFCO has had no threats of Litigation at this time. However, with controversial projects, legal advice will become necessary and the \$2,500 budgeted will be the minimal amount LAFCO should budget the use reserve and (or) contingency funds could be necessary. Four years ago, for example, LAFCO spent \$2,993.66 in this category regarding fire services.

A-87 / City Finance Costs The County's cost plan is no longer applicable to LAFCO. As with LAFCO's A-87 charge of \$16,575 seven years ago. LAFCO now contracts with the City of Angels for \$3,600 per year for financial services.

Special District Training This item is not funded for this year since we had a Special District training in 2016.

Contingency LAFCO has established a contingency fund equaling approximately 10% more or less of its general operational budget, which is proposed to be \$12,049.50 for this year.

General Reserve For FY 2018-2019 the General Reserve is estimated to be \$75,000. The Commission's goal has been to have a \$100,000.00 general reserve. Over the past 4 or 5 years this has been reduced to \$70,000.00 out of necessity. The purpose of the reserve is to use the funds to comply with state law i.e. preparing LAFCO required MSR's and SOI updates and to provide for a reserve if unanticipated costs arise such as litigation without requiring more funds from the City, Districts and the County. This year the fund is proposed to remain at \$75,000.00

Anticipated re-budgeting of funds - Notwithstanding unexpected expenses for the remainder of this fiscal year; at current expenditure rates the Commission will be able to

re-budget approximately \$127,000.00 from the 2017-2018 fiscal year into the 2018-2019 fiscal year including the \$75,000 for the General Reserve and the contingency and funding for the Water and Wastewater service providers and CSD Spheres of Influence.

Costs to City, the Independent Special Districts and County - Since 2001, LAFCO costs to the City, Independent Special Districts and the County have been \$78,640.00. This year, the amount was slightly lower at \$77,844.96. Next year, the amount proposed is proposed to be \$74,515.60.

With increasing state mandates and actions of the Legislature, it is inevitable LAFCo will need raise its budget in future years.

Recommendation:

Adopt Resolution 2018-0003 approving a proposed budget for FY 2018-2019.

Resolution 2018-0003

Calaveras Local Agency Formation Commission
Resolution of the Calaveras Local Agency Formation Commission
Adopting a Proposed Budget for 2018-2019

WHEREAS, Calaveras LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2018-2019 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and the Commission's adopted work program;

NOW THEREFORE, the Calaveras Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Calaveras LAFCO hereby adopts the attached proposed 2018-2019 proposed budget attached as Exhibit "A".
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by the Calaveras Local Agency Formation Commission at a regular meeting of said Commission held on March 19, 2018 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 19th day of March 2018.

Michael Oliveira, Chair, Calaveras LAFCO

Attest:

John Benoit, Executive Officer

Calaveras LAFCo
Proposed Budget 2018-2019

EXHIBIT "A"

EXPENDITURES**SERVICES AND SUPPLIES**

	2014-2015 Final Budget	2015-2016 Final Budget	2016-2017 FINAL Budget	2017-2018 FINAL Budget	2018-2019 Proposed Budget
62001 Extra Hire - Commissioners Stipend	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00	\$3,300.00
62050 Insurance	\$1,691.04	\$1,662.60	\$1,623.60	\$1,623.60	\$1,721.00
62051 Communications	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
62052 Memberships - Calafco	\$769.00	\$785.00	\$840.00	\$899.00	\$925.00
62053 Office Expense - General	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
62054 Office Expense - Postage	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
62055 Office Expense - Copies	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,500.00
62056 Water-Wastewater MSR-SOI	\$25,000.00	\$25,000.00	\$20,000.00	\$25,000.00	\$25,000.00
62057 Prof Services-(CSD-water-wastewater SOI)	\$20,000.00	\$20,000.00	\$19,000.00	\$20,000.00	\$20,000.00
62058 File Scanning and Retention	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00
62059 Professional Services-Exec. Officer/Clerk	\$42,500.00	\$42,500.00	\$42,500.00	\$42,500.00	\$42,500.00
62060 City Finance Charges (formerly A-87)	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
62061 Legal Notices	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00
62062 Training	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
489.6 Personal Mileage Reimb	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
62064 Travel Expense	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
62065 Legal Counsel Services and misc Legal Expenses	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
62067 Special Dist. Training	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00
TOTAL SERVICES AND SUPPLIES	\$112,710.04	\$119,297.60	\$119,313.60	\$120,372.60	\$117,196.00
62066 Contingency Fund	\$11,271.00	\$11,929.76	\$11,931.36	\$12,037.26	\$11,719.60
General Reserve Fund	\$70,000.00	\$70,000.00	\$70,000.00	\$75,000.00	\$75,000.00
Services, Contingency and Reserve Total	\$193,981.04	\$201,227.36	\$201,244.96	\$207,409.86	\$203,915.60
Carryover from prior year	\$120,909.00	\$120,909.00	\$121,000.00	\$127,000.00	\$127,000.00
Anticipated Project Revenue	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Anticipated Interest	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
Contributions from Governments	\$70,672.04	\$77,918.36	\$77,844.96	\$78,009.86	\$74,515.60
AMOUNT TO BE APPORTIONED	\$70,672.04	\$77,918.36	\$77,844.96	\$78,009.86	\$74,515.60