

Calaveras Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – February 24, 2014 – 6:00 p.m.
at the

**Calaveras County Board of Supervisors Chambers
County Administrative Center
San Andreas**

6:00 PM Regular LAFCo Meeting Items:

1. Call to Order/Pledge of Allegiance/Roll Call

Commissioners

Bert Sobon, City Member
Jack Lynch, Chair City Member
Merita Callaway, Vice-Chair County Member
Darren Spellman, County Member
Tony Tyrrell, Special District Member
John Lavaroni, Special District Member
Anita Paque, Public Member

Paul Stein, Public Member Alt.
Debbie Ponte, County Member Alt.
Stuart Raggio, City Member Alt.
Don Young, Special Dist. Member Alt.
Staff:
John Benoit, Executive Officer
Karon Knuist, LAFCO Clerk
Michael Colantuono, LAFCO Counsel

2. Approval of Agenda (Deletions/Additions)

3. Approval of Minutes for January 27, 2014

4. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony.

The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

5. Consent Agenda:

- a. Review and Authorize Claims for January 2014*

Workshop

6. Discuss and develop the LAFCo Workplan for FY 2014-2015.

- a. Hold a discussion and develop a work plan for FY 2014-2015. This is the time for suggestions for inclusion into next year's work program*

7. In preparation of the 2014-2015 Budget, hold a general discussion regarding the remaining Fire Agency Spheres of Influence including: the following:

**Altaville FPD
Central Calaveras FPD
Copperopolis FPD
Ebbetts Pass FPD
Mokelumne Hill FPD
Murphys FPD
San Andreas FPD
West Point FPD**

8. Authorize Staff to attend the Calafco Annual Staff Workshop in Berkeley on April 23, 24 and 25 in Berkeley, CA

- a. Consider and Adopt Regular Meeting Schedule for 2014*

9. Executive Officer's report

- a) 700 Forms due April 1st, 2014
b) LAFCo Finances*

10. Commissioners Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

11. Adjourn to next regular meeting of March 17, 2014

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: www.calaveraslafco.org

Email LAFCO at: johnbenoit@surewest.net

LOCAL AGENCY FORMATION COMMISSION
OF CALAVERAS COUNTY
MINUTES OF MEETING
January 27, 2014

COMMISSIONERS PRESENT:

Jack Lynch, Chair City Member
Merita Callaway, Vice-Chair County Member
Bert Sobon, City Member
Tony Tyrell, Special District Member
John Lavaroni, Special District Member
Anita Paque, Public Member

ALSO PRESENT:

Paul Stein, Public Member Alt.
Doug Young, Special District Member Alt.

John Benoit, Executive Officer
Karon Knuist, LAFCo Clerk

ABSENT:

Darren Spellman, County Member

1. Call to Order/Roll Call/Pledge of Allegiance

The meeting was called to order at 6:00 p.m. in the Calaveras County Board of Supervisors Chambers. There was a quorum present.

2. Approval of Agenda

MOTION by Commissioner Tyrell second by Commissioner Paque to approve the Agenda as presented. Motion passed 6 -0, 1 absent.

3. Approval of Minutes – November 18, 2013 and December 16, 2013

MOTION by Commissioner Callaway second by Commissioner Tyrell to approve the Minutes of the November 18, 2013 meeting with the following change; the third word in the last paragraph should read: Policy not Politc. Motion passed 6 -0, 1 absent.

MOTION by Commissioner Sobon second by Commissioner Tyrell to approve the Minutes of the December 16, 2013 meeting as presented. Motion passed 6 -0, 1 absent.

4. Public Comment – No public comments.

5. Consent Agenda:

Review and authorize Claims for December 2013.

MOTION by Commissioner Lavaroni second by Commissioner Tyrell to approve the Claims for December 2013 as presented. Motion passed 6 -0, 1 absent.

PUBLIC HEARING - Sphere of Influence for the Calaveras Consolidated Fire Protection District

6. **Review Sphere of Influence update report, conduct public hearing and consider adoption of the Sphere of Influence for the Calaveras Consolidated Fire Protection District.**

Public Comment – Mike Del’Orto commented that the SOI boundary line was not clear on the map that was presented in the packets. Requested that the boundary line be confirmed.

Mike Del’Orto also commented that the boundary lines were unclear on the .pdf map and suggested checking with the County Assessor’s Office for clarification of the boundary lines based on the tax rate areas.

Public Comment was closed.

MOTION by Commissioner Tyrell second by Commissioner Lavaroni to adopt Resolution 2014-0001 approving the Establishment of a Sphere of Influence for the Calaveras Consolidated Fire Protection District as presented. Motion passed 6 -0, 1 absent.

MOTION by Commissioner Paque second by Commissioner Tyrell to request that John Benoit research the boundaries on the Sphere of Influence for the Calaveras Consolidated Fire Protection District and compare with the current boundaries to ensure that they are both using the same boundary line. Motion passed 6 -0, 1 absent.

PUBLIC HEARING – Service Review for the Mokelumne Hill Fire Protection District

7. **Review update information provided by the Mokelumne Hill Fire Protection District and Consider Resolution 2014-0002 adopting a Service Review for the Mokelumne Hill Fire Protection District.**

Commissioner Paque requested that any future comments from the Mokelumne Hill Fire Protection District be sent to the Commission with notation of authorship on the document so it is clear where the comments are coming from.

Public Comment – No public comments.

MOTION by Commissioner Tyrell second by Commissioner Lavaroni to adopt Resolution 2014-0002 approving a Service Review for the Mokelumne Hill Fire Protection District as presented. Motion passed 6 -0, 1 absent.

8. **Consider and Adopt Regular Meeting Schedule for 2014**

MOTION by Commissioner Tyrell second by Commissioner Paque to approve and adopt the LAFCo Regular Meeting Schedule for 2014 as presented. Motion passed 6 -0, 1 absent.

9. **Executive Officer’s report:**

- a) **Sphere of Influence for remaining Fire Agencies:** Executive Officer Benoit reported that he

is drafting a report on the Sphere of Influence for the remaining Fire Districts in the county. Most of the SOIs will be coterminous with the boundaries, but some may not be.

- b) **California Fair Political Practices Commission -Form 700 are due April 1st, 2014:** Files should be emailed to Diane at the Board of Supervisors. Commissioner Sobon requested the email address, which Executive Officer Benoit will provide to him.
- c) **LAFCo Finances:** Executive Officer Benoit reported that Julie McManus is continuing to work on the county report, but LAFCo's records are complete and he will make sure the county's records match up.

10. Commissioner's Reports – There were no Commissioner reports.

11. Adjourn to LAFCo's next regular meeting: February 17 is Presidents Day so the meeting will be held on February 24, 2014.

The meeting was adjourned at 6:36 p.m.

CALAVERAS LAFCO

LAFCO CLAIM AUTHORIZATION FORM

for

January 2014

Authorize payment of the following claims:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
FY 2013-2014 Expenses:		
Feb 1, 2014	Staff Svcs & Expenses – Jan 2014	\$ 4,858.75
	TOTAL:	\$ 4,858.75

DATED: Feb 24, 2014

APPROVED: Feb 24, 2014

Jack Lynch, Chair or Merita Callaway, Vice-Chair
Calaveras Local Agency Formation

Attest:

John Benoit
Executive Officer

Item	Account Number	Comm Stipends	Insurance	Communications	Memberships	GenOfficeExp	Postage	copies	Fire&EMS	W & WWSOI	Ex. OFF. Svcs	City Fin Charg
	Total Budgeted	62001	62050	62051	62052	62053	62054	62055	62057	62058	62059	62060
Calafco dues 13-14		\$ 6,600.00	\$ 1,716.04	\$ 800.00	\$ 758.00	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 18,000.00	\$ 25,000.00	\$ 42,500.00	\$ 3,600.00
SDRMA Insurance 13-14			\$ (1,691.04)		\$ (758.00)							
Calafco Conference registrations												
Colantuono # 25622												
Staff Svcs July 2013												
Comm Stipends July 15, 2013		\$ (350.00)		\$ (70.93)			\$ (10.92)	\$ (56.50)	\$ (1,956.25)		\$ (3,500.00)	
Staff Svcs Aug 2013				\$ (47.78)			\$ (21.96)	\$ (46.11)		\$ (1,462.50)	\$ (3,562.50)	
Colantuono Billing # #25795												
Paque Calafco Conf Reimbursement												
Tyrrell Calafco Conf Reimbursement												
Stein Calafco Conf Reimbursement												
Lynch Calafco Conf Reimbursement												
Comm Stipend Sept 16, 2013		\$ (300.00)										
JB Staff Svcs Sept 2013				\$ (42.27)			\$ (45.84)	\$ (94.97)		\$ (1,237.50)	\$ (2,587.50)	
Calav Ent CalavRiverEst # 26627												
Darren Spellman Calafco Conf. Reimb												
Merita Callaway Conf. Reimb				\$ (43.44)			\$ (6.60)	\$ (10.75)	\$ (2,062.50)		\$ (1,575.00)	
Staff Svcs Oct 2013												
CPUD and Fire SOI's oct 2013												
Calaveras Enterprise Rancho Calav Est												
Comm Stipend Nov 2013		\$ (350.00)		\$ (55.25)			\$ (24.96)	\$ (84.27)	\$ (1,537.50)		\$ (3,450.00)	
Staff Svcs November 2013												
Calav Ent# 27704 PSP and CPUD SOI												
Redeposit Ck#65327 Paquefor6.17.13		\$ 50.00										
Comm Stipend Dec 16, 2013		\$ (250.00)		\$ (51.99)			\$ (19.34)	\$ (63.26)	\$ (2,000.00)		\$ (2,337.50)	\$ (900.00)
Staff Svcs December 2013												
Angels Camp Inv 0000122 12.16.13												
Calav Enterprise CCFPD and MokeHill												
JB Staff Svcs Jan 2014				\$ (50.47)			\$ (25.28)	\$ (84.60)	\$ (2,500.00)		\$ (2,120.00)	
Comm Stipend 1.27.14		\$ (450.00)										
TOTAL EXPENDED		\$ (4,950.00)	\$ (1,691.04)	\$ (362.13)	\$ (758.00)	\$ 500.00	\$ 345.10	\$ 1,559.54	\$ 7,943.75	\$ 22,300.00	\$ 23,367.50	\$ 2,700.00
TOTAL REMAINING		\$ 4,950.00	\$ 25.00	\$ 437.87	\$ -	\$ 500.00	\$ 345.10	\$ 1,559.54	\$ 7,943.75	\$ 22,300.00	\$ 23,367.50	\$ 2,700.00

2/17/2014