

Calaveras Local Agency Formation Commission

Meeting Minutes – Monday, July 19, 2021

11. **Call to Order/Roll Call** – Order was called by Chair Callaway at 6:00 p.m. on Monday, July 19, 2021.

Commissioners Present

Merita Callaway, County Member, Chair
Gary Tofanelli, County Member
Isabel Moncada, City Member
Tony Tyrrell, Special Dist. Member
Anita Paque, Public Member, Vice-Chair
Kirk Smith, Special Dist. Mem.
Jennifer Herndon, City Member
Travis Owens, Special Dist. Mem. Alt.

Commissioners Absent

Roark Weber, Public Member Alt.
Amanda Folendorf, County Member Alt.
Alvin Broglio, City Member Alt.

Staff Present

John Benoit, Executive Officer
Nancy Mees, LAFCO Clerk

Others Present

2. **Approval of Agenda:**

As there were no additions or changes to the Agenda, Chair Callaway stated the agenda was approved as submitted.

3. **Consider Minutes of the May 17, 2021, LAFCo meeting:**

MOTION by Commissioner Tofanelli to approve the minutes of the May 17, 2021, LAFCo meeting as presented, second by Commissioner Paque. Motion passed 7 yes, 0 no, 0 absent.

4. **Consent Agenda:**

Review and authorize claims for May and June 2021.

MOTION by Commissioner Tofanelli to approve the Consent Agenda and Claims for May and June 2021 as presented, second by Commissioner Herndon. Motion passed 7 yes, 0 no, 0 absent.

5. Correspondence:

Executive Officer Benoit stated that the portion of the Governor’s revised Executive Order regarding suspension of some of the rules of the Brown Act during the Covid distancing requirements was in the packet, and that the suspension of those rules is set to expire at the end of September. Mr. Benoit believes, however, that the legislature may make some of the requirements for remote accessing of public meetings permanent.

6. San Andreas Sanitary District Service Review and Sphere of Influence (MSR and SOI); Public Hearing continued from May 17, 2021, LAFCo meeting:

Receive report from the Executive Officer and continue hearing until September 20, 2021, at 6:00 PM.

Executive Officer Benoit reported that he has made a number of changes in the MSR since the May meeting, at which Commissioner Tofanelli had commented that he knew there had been some updates to district facilities and therefore believed some data in the MSR needed to be updated. Mr. Benoit talked to the district’s engineer and received an updated engineering report. Therefore, he would like to continue the hearing on this MSR until the September meeting to allow him time to update the MSR with both the information from the engineering report, as well as the master plan he has received.

There was no public comment.

MOTION by Commissioner Tofanelli to continue the hearing on the San Andreas Sanitary District MSR and SOI to the September 20, 2021, LAFCo meeting, second by Commissioner Paque. Motion passed 7 yes, 0 no, 0 absent.

7. CALAFCo Executive Board Nomination for Anita Paque for CALAFCo Executive Board Public Member – Central Region:

Chair Callaway commented that the LAFCo Board is proud of the work Commissioner Paque is doing with CALAFCo and its board.

MOTION by Commissioner Tofanelli to nominate Commissioner Paque for the position of Public Board Member, Central Region, on the CALAFCo Executive Board, second by Commissioner Moncada. Motion passed 7 yes, 0 no, 0 absent.

Commissioner Paque added that if elected, since she is currently Vice Chair of the Board, next year she will become Chair. She thanked the Calaveras LAFCo Commission for their support while she has been on the CALAFCo Board.

8. Nominations for CALAFCo Achievement Awards:

Executive Officer Benoit stated that he had included examples of prior award winners in the packet so that the Commissioners could see the types of awards given by CALAFCo.

Commissioner Paque added that Calaveras LAFCo had won an award for the extensive water/wastewater MSR it had completed a number of years ago, but that there had been no large local projects in recent years, and therefore she had no recommendations as to an award nomination. She also explained that CALAFCo has been revising the criteria it looks at in giving awards so that now a project must be something that is above and beyond what LAFCO is required to do under the law.

9. CALAFCo Conference Registration for the October 6-8 CALAFCo Conference in Newport Beach:

Chair Callaway stated that she believes the new commissioners should be given priority in attending if they can go. Executive Officer Benoit reported that the budget covers attendance for himself and four commissioners, but that he will not be attending. Chair Callaway added that the Commission would pay for Commissioner Paque to attend. Commissioners Tyrrell and Smith stated that they would be attending, and Commissioners Herndon and Moncada said they would check their calendars and let Mr. Benoit know whether they could attend. Commissioner Allen said he would wait to see who else was going, and might be interested if there is a spot available. Finally, Mr. Benoit suggested that anyone who will be flying should get a refundable ticket just in case the conference becomes a remote conference rather than in-person.

10. Designate Voting Members to vote on behalf of Calaveras LAFCo at the CALAFCo Annual Conference in Newport Beach:

a. Designate Voting Member:

Commissioner Smith volunteered to be the Voting Member, and by consensus the Commission designated him as such.

b. Designate Voting Member Alternate:

Commissioner Tyrrell volunteered to be the Voting Member Alternate, and by consensus the Commission designated him as such.

11. LAFCo 101 – All About LAFCo, Part 1:

Executive Officer Benoit gave a brief explanation of the origins, goals, legislative history, purpose, organization, funding, and jurisdiction of LAFCOs. After Mr. Benoit completed his talk, Chair Callaway stated that Calaveras LAFCo is fortunate to have someone as knowledgeable about LAFCo as Mr. Benoit is as its Executive Officer.

Other Business:

12. Executive Officer's Report:

a. Community Services District MSR and SOI:

Executive Officer Benoit hopes to be getting started on this.

b. *Union Public Utility District MSR and SOI:*

Mr. Benoit has an upcoming meeting with the district to begin work on its MSR and SOI.

c. *Murphy Annex to the SPUD Completed.*

13. Commissioner Reports:

There were no reports.

14. Public Comment:

There was no public comment.

15. Adjournment

Meeting was adjourned at 7:01 p.m. The next regular meeting will be Monday, September 20, 2021, at 6:00 p.m. in San Andreas.

Minutes submitted by Nancy Mees.

DATED:

APPROVED:

Merita Callaway, Chair,
Calaveras Local Agency Formation