

# **CALAVERAS LAFCO**

**Calaveras Local Agency Formation Commission**

## **Special Meeting Agenda**

**THE CALAVERAS COUNTY BOARD OF SUPERVISOR'S ROOM  
891 MOUNTAIN RANCH ROAD  
SAN ANDREAS, CA**

**Monday – March 17, 2025 – 4:30 p.m.**

### **NOTE: SPECIAL MEETING TIME**

**In person meeting:** Required for all Commissioners.

*The complete agenda, including backup materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Calaveras LAFCo website. Agenda materials are also available on the Calaveras LAFCO website at [www.calaveraslafco.org](http://www.calaveraslafco.org)*

If members of the public wish to participate via Zoom you may do so.

**Topic: Calaveras LAFCo Special Meeting**

**Time: Mar 17, 2025 04:30 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/82946662792?pwd=CmgRcjHcdpoFYaB41g8IN9NmnOh4Ot.1>**

**Meeting ID: 829 4666 2792**

**Passcode: 465020**

**One tap mobile**

**+16694449171,,82946662792#,,,,\*465020# US**

**+16699006833,,82946662792#,,,,\*465020# US (San Jose)**

## 4:30 PM Regular LAFCo Meeting Items:

### 1. Roll Call and Pledge of Allegiance:

#### Commissioners

Kirk Smith, Special District Member  
Isabel Moncada, City Member, Chair  
Scott Behiel, City Member  
Amanda Folendorf, County Member  
Gary Tofanelli, County Member, Vice-Chair  
Tony Tyrrell, Special District Member  
Anita Paque, Public Member

#### Alternate Commissioners

Ralph Copeland, Public Member Alt.  
Michael Chimente, City Member Alt.  
Jon Dashner, Special Dist. Member Alt.  
Autumn Andahl, County Member Alt

#### Staff:

John Benoit, Executive Officer  
Diane Severud, LAFCO Clerk  
Michael Colantuono, LAFCO Counsel

### 2. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that were on the agenda, public comment was heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

#### Workshop:

### 3. LAFCO 101 – ALL ABOUT LAFCO WORKSHOP AND DISCUSSION

- a. *There will be a workshop and discussion regarding LAFCo in General called All About LAFCo*

### 4. Consider minutes of January 27, 2025

- a. *Approve January 27, 2025 LAFCo Minutes*

### 5. Consent Agenda:

LAFCO Office Located at: P.O. <sup>2</sup>Box 2694 Granite Bay, CA 95746  
Telephone: 707 592-7528

Email [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)

- a. *Review and Authorize Claims for January and February 2025*

**6. Correspondence:**

**7. Cemetery District MSR and SOI Workshop**

Municipal Service Review (MSR) and Sphere of Influence (SOI) workshop regarding Cemetery Districts in Calaveras County including the Altaville Cemetery District, Copperopolis Cemetery District, Mokelumne Hill Cemetery District, Murphys Cemetery District, Rail Road Flat Cemetery District, San Andreas Cemetery District, Vallecito Cemetery District and the West Point Cemetery District

- a. *Review Draft MSR and SOI report*
- b. *Schedule Public Hearing for LAFCo's next regularly scheduled meeting: May 19, 2025*

**PUBLIC HEARING - 6:00 PM ITEM: PROPOSED LAFCO 25-26 BUDGET**

**8. 6:00 Public hearing regarding the 2025-2026 proposed LAFCo Budget.**

- a. *Receive Executive Officer's Report*
- b. *Conduct Hearing*
- c. *Consider Resolution 2025-0003 adopting a proposed Budget for 2025-2026*

**9. Appoint member to serve on the LAFCo Executive Officer Transition Committee as vacated by Jennifer Herndon whose term on the City Council has ended.**

- a. *Appoint member to serve on the Transition Committee*

**10. How does Calaveras LAFCO compare with other LAFCo's?**

**11. Executive Officer's Report**

- a. *Recruitment for Special District regular members for terms ending in May 2025. Nominations due Monday March 31<sup>st</sup>.*
- b. *Calafco issues*
- c. *Upcoming MSRs for Veterans Districts and City of Angels Camp*
- d. *One application pending submittal in Rancho Calaveras*
- e. *700 forms due April 1<sup>st</sup>, 2025*
- f. *LAFCo, Indemnification agreements and SB 1209*

**12. Commissioner Reports:**

(This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters)

**13. NEXT LAFCO MEETING will be: May 19, 2025**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*

**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: [www.calaveraslafco.org](http://www.calaveraslafco.org)

Email LAFCO at: [j.benoit4@icloud.com](mailto:j.benoit4@icloud.com)