

Calaveras Local Agency Formation Commission

Regular Meeting Agenda

MONDAY – March 16, 2015 – 6:00 p.m.
at the

**Calaveras County Board of Supervisors Chambers
County Administrative Center
San Andreas**

6:00 PM Regular LAFCo Meeting Items:

1. Call to Order/Pledge of Allegiance/Roll Call

Commissioners

Bert Sobon, City Member
Amanda Folendorf, City Member
Cliff Edson, County Member
Michael Oliveira, County Member
Tony Tyrrell, Special District Member
John Lavaroni, Special District Member
Anita Paque, Vice-Chair Public Member

Paul Stein, Public Member Alt.
Debbie Ponte, County Member Alt.
Scott Behiel, City Member Alt.
Don Young, Special Dist. Member Alt.
Staff:
John Benoit, Executive Officer
Karon Knuist, LAFCO Clerk
Michael Colantuono, LAFCO Counsel

2. Approval of Agenda (Deletions/Additions)

3. *Minutes of Feb 23, 2015 will be considered at the April LAFCo Meeting*

4. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

5. Consent Agenda:

- a. Review and Authorize Claims for February 2015*

PUBLIC HEARING

6. Conduct Public Hearing regarding the 2015-2016 Proposed LAFCo Budget.

- a. Conduct Public Hearing, Review and Discuss Proposed 2015-2016 LAFCo Budget and consider resolution 2015-0001 adopting a Proposed LAFCo Budget for 2015-2016*

7. Review letter regarding the Draft Calaveras County General Plan

- a. Review and discuss draft letter and authorize staff to transmit to the County*

8. Review and discuss the LAFCo Law, Policy and Practice – Part 1

- a. Review and Discuss LAFCo Law Policy and Practice and continue discussion to the March 16, 2015 LAFCo meeting*

9. Review LAFCo Operational Bylaws

- a. Review LAFCo's adopted bylaws regarding LAFCo's operations*

10. Executive Officer's report - discussion

- a) 700 forms are Due April 1st, 2015 File with LAFCo Executive Officer*
b) Correspondence

11. Commissioners Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

12. Adjourn to next regular meeting of April 20, 2015

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

Calaveras LAFCO

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: www.calaveraslafco.org

Email LAFCO at: johnbenoit@surewest.net

CALAVERAS LAFCO

LAFCO CLAIM AUTHORIZATION FORM

for

February 2015

Authorize payment of the following claims:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
FY 2014-2015 Expenses:		
March 1, 2015	Staff Svcs & Expenses – Feb 2015	\$ 4,018.73
Feb 23, 2015	Comm Payroll Feb 23, 2015	\$ 400.00
March 16, 2015	Calaveras Enterprise Public Notice 15-16 Budget	\$ 87.75
TOTAL:		\$ 4,506.48

DATED: March 16, 2015

APPROVED: March 16, 2015

Anita Paque, Chair or, Tony Tyrrell, Vice-Chair
Calaveras Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

2014-2015 Expenditures

Calaveras LAFCO

City Fund 405 Dept 9001

Item	Account Number	Comm Stipends	Insurance	Communications	Memberships	GenOfficeExp	Postage	copies	Fire&EMS	SOI W & WW	SOI Ex. OFF. Svcs	City Fin Charge
	62001	6,600.00	1,691.04	800.00	769.00	350.00	500.00	2,000.00	25,000.00	62058	62059	62060
Calafco dues 14-15												
SDRMA Insurance 14-15												
Lafo Meeting 7.21.14 Stipend												
Job Claim July 2014												
Calafco Registration Ann Conf												
Calav Enterprise 6.27.14 VSPUD #30275												
Job Claim Aug 2014												
Comm Payroll 9.15.2014												
Job Claim September 2014												
City of Angels bill July-Sept 2014												
Comm Payroll 10.20.14												
Job Claim Oct 2014												
Anita Paque- 2014 Calafco Conf. Reimb												
Tony Tyrrell 2014 Calafco Conf. Reimb												
Job Claim November 2014												
Comm Payroll 12.15.14												
Job Claim December 2014												
Angels Camp bill Oct-Dec 2014												
Calav Enterprise #31891 MH Sanitary												
Staff Svcs Claim Jan 2015												
2.23.15 Meeting Stipends												
Staff Svcs Claim Feb 2015												
Calav. Public Notice Prop Budg												

TOTAL EXPENDED	\$ (3,800.00)	\$ (1,662.60)	\$ (239.82)	\$ (269.00)	\$ (224.01)	\$ (412.40)	\$ (256.38)	\$ (1,743.64)	\$ (23,590.00)	\$ (20,000.00)	\$ (22,868.75)	\$ (4,300.00)
TOTAL REMAINING	\$ 5,100.00	\$ 28.44	\$ 370.18	\$ -	\$ 275.99	\$ 387.70	\$ 1,743.64	\$ 23,590.00	\$ 20,000.00	\$ 18,633.75	\$ 1,800.00	

[illegible]

CALAVERAS

Local Agency Formation Commission

DATE: March 16, 2015
TO: Local Agency Formation Commission
FROM: John Benoit, Executive Officer
RE: Proposed Budget for FY 2015-2016

Activities

While LAFCO is mindful of the budget constraints of the City and County the following proposed activity report reflects significant limitations in LAFCO funding for the upcoming fiscal year. The proposed budget carries over an estimated \$120,909.00 of which \$70,000.00 is designated in the LAFCO General Reserve fund leaving \$50,909 to be re-budgeted into the FY 2015-2016 LAFCO Budget.

Since the passage of AB-2838, based on the recommendations of the Commission for Local Governance, LAFCO has become an independent agency. Many of the start-up activities have been completed while maintenance activities continue and the mandated Service Reviews and Sphere of Influence updates continuously need updating due to changes in the law and circumstances.

LAFCO contracts with the City to provide financial services for \$3,600.00. Other services provided by Calaveras County are directly billed to LAFCO.

Budget Justification

Since the passage of AB-2838 in 2000, LAFCO has become independent from the County. Costs for the operation of LAFCO were entirely paid by the County including costs for staff time, legal services, miscellaneous office expenses, and insurance. Now both the City and County pay LAFCO costs. These costs have become apparent since LAFCO is independent and not part of a larger county or city department. LAFCO is still required to pay for various costs as an independent agency. The fixed costs are insurance, financial functions, clerk costs, legal notices, public records act, political reform act and Brown Act Compliance.

The line items for Professional Services are proposed to remain the same in the upcoming budget due to fiscal limitations of the Districts, City and County.

In the attached sheet, I have provided a "Proposed" budget based on the costs to provide LAFCO.

The overall goal of this budget is to conduct LAFCO business in a proactive manner involving the Community and to meet the overall requirements of the Cortese-Knox-Hertzberg Act at a reasonable cost.

Summary of Proposed Budget:

Insurance The estimated cost for LAFCO insurance through the Special Districts Risk Management Authority (SDRMA) is estimated to be \$1,662.60 since SDRMA has indicated insurance rates would not increase this year.

Communications LAFCO incurs communications costs (costs for phone and internet). In the past, these costs have been tracked and about \$100.00 per month appeared appropriate. However, LAFCo was spending less so the budget was reduced in recent years and will remain at \$800.00 this year

Memberships Dues for Calafco for rural LAFCO's were \$725.00 for FY 2011-2012. Dues for Calafco are going up based on the Consumer Price Index to \$785.00 this upcoming year. It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern and legislation for the benefit of Calaveras LAFCO and its agencies.

Office Expense This covers copy costs, postage, and publications, which have been reduced in previous years. These expenses are split into 3 budget categories as follows: General Office Expenses at \$350.00, Copies at \$2,000.00, and Postage at \$500.00.

Executive Officer Services, Clerk Services and Legal Services I am recommending \$42,500 for this item the same as previous years. This combines the Clerk and Executive Officer into one budget category. Notwithstanding a very complex reorganization (application), controversial service review or sphere of influence or CEQA review for Calaveras LAFCO, this amount should also cover LAFCO administration and clerking costs.

Note: some project related cost overruns relating to an application would normally be fee supported if an augmentation were needed in this category. A project proponent will pay all project related costs including legal costs. The LAFCo fee schedule includes direct cost recovery only.

Legal Notices/Publications I am recommending \$500 for this item a \$200 reduction from three years ago. Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the commission and protest hearings. An issue with the Calveras Enterprise has been avoided therefore this budget may remain the same. Public hearing notices are required for many LAFCO actions.

Transportation/Travel/Conf. Registration I am recommending \$4,000.00 for training and \$2,000.00 for travel expense and \$1,500.00 for personal mileage. This amount will provide for a portion of the Executive Officer's attendance at Calafco activities to represent Calaveras LAFCO as well as for Commissioners to attend the Calafco conference in Sacramento, California. Two years ago, Travel costs were \$6,659.91 in this category and this year so far are at \$3,264.83.

Estimated costs for each Commissioner to attend the Calafco Annual Conference on September 2nd, 3rd and 4th in Sacramento is approximately \$1,000 per person including transportation, lodging for two nights and conference registration (\$450.00 each).

Service Reviews and Sphere of Influence Updates: I am recommending \$25,000 to prepare Service Review updates for CSA's and CSD's and \$20,000 for Spheres of Influence for

CSA's and CSD's and the CCWD Sphere of Influence. See attached Service Review and Sphere of Influence Status sheet.

LAFCO Counsel The Commission has appointed a LAFCO Counsel. LAFCO has had no threats of Litigation at this time. However, with controversial projects, legal advice will become necessary and the \$2,500 budgeted will be the minimal amount LAFCO should budget the use reserve and (or) contingency funds could be necessary. Last year, for example, LAFCo spent \$2,993.66 in this category regarding fire services.

A-87 / City Finance Costs The County's cost plan is no longer applicable to LAFCO. As with LAFCO's A-87 charge of \$16,575 four years ago, justification will be required in order for LAFCO to pay any A-87 costs from the past. LAFCO now contracts with the City of Angels for \$3,600 per year for financial services.

Special District Training This item is anticipated for training of special districts in matters of governance, finances and district management. This item was eliminated from the budget five years ago due to budget cuts. This year the Commission has chosen to include this type of training in its budget. The amount budgeted is \$5,000 for training costs, room rental and misc. related expenses. Staff also continues to look for opportunities for free training for districts the city and county where there is no or a minimal cost such as the AB-1234 training held in November 2014.

Contingency LAFCO has established a contingency fund equaling approximately 10% more or less of its general operational budget, which is proposed to be \$11,929.76 for this year.

General Reserve For FY 2015-2016 the General Reserve is estimated to remain at \$70,000. The purpose of the reserve is to use the funds to comply with state law i.e. preparing LAFCo required MSR's and SOI updates and to provide for a reserve if unanticipated costs arise such as litigation without requiring more funds from the City, Districts and the County.

Anticipated re-budgeting of funds

Notwithstanding unexpected expenses for the remainder of this fiscal year; at current expenditure rates the Commission will be able to re-budget approximately \$120,909.00 from the 2014-2015 fiscal year into the 2015-2016 fiscal year including the \$70,000 for the General Reserve and the contingency and funding for the CCWD, CSA and CSD Spheres of Influence.

Costs to City, the Independent Special Districts and County

Since 2001, LAFCO costs to the City, Independent Special Districts and the County were \$78,640.00. In FY 2010-2011 and FY 2011-2012 the amount was reduced to \$70,776.00 and this year was \$70,678.38. Next year, this amount is slightly higher at \$77,918.36. The reason for the increase is the \$6,600 for Commissioner Stipends were not calculated in the excel spreadsheet. LAFCO over the years has been able to keep its budget low is because LAFCO is able to conserve funds from prior fiscal years and has looked at reducing costs wherever possible. With increasing state mandates and actions of the Legislature, it is inevitable LAFCo will need raise its budget in future years.

Recommendation:

Adopt Resolution 2015-0001 approving a proposed budget for FY 2015-2016.

Service Review and Sphere of Influence Status Report

Name of Agency	Date Service Review Adopted	Date Sphere of Influence Adopted
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CEMETERY DISTRICTS:

Altaville Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
Copperopolis Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
Mokelumne Hill Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
Murphys Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
Rail Road Flat Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
San Andreas Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
Vallecito Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005
West Point Cemetery District	Resolution 2005-11 8/15/2005	Resolution 2005-12 8/15/2005

COMMUNITY SERVICES DISTRICTS:

Circle XX Community Services District	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Saddle Creek CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Copper Cove Rocky Road CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Appaloosa Road CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Mountain Ranch CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Three Cent Flax CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Lynn Park Acres CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Middle River CSD	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006

COUNTY SERVICE AREAS:

Rancho Calaveras County Service Area	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Bar XX CSA	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Diamond XX CSA	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
Springs Hills CSA	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006
and Golden Hills CSA	Resolution 2006-01 2/27/2006	Resolution 2006-02 2/27/2006

HEALTH CARE DISTRICT:

Mark Twain Health Care District	Resolution 2005-09 8/15/05	Resolution 2005-10 8/15/05
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VETERANS MEMORIAL DISTRICTS:

Angels Camp Veterans Memorial District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005
Ebbetts Pass Veterans Memorial District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005
Jenny Lind Veterans Memorial District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005
Mokelumne Hill Veterans Memorial District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005
San Andreas Veterans Memorial District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005
West Point Veterans Memorial District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005

PARK DISTRICTS:

San Andreas Recreation and Park District	Resolution 2005-15 11/21/2005	Resolution 2005-16 11/21/2005
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WATER AND SEWER DISTRICTS:

Union Public Utility District	Resolution 2012-0004 6.18.12	water: Dec 15, 2003 Reso 03-05 SOI Pending
Calaveras County Water District	Resolution 2012-0002 5.21.2012	Sewer: 1/25/2005 WW Reso 2005-01 water: Dec 15, 2003 Reso 03-05 Sol - FY 15-16
Calaveras Public Utility District	Resolution 2011-0002 5.21.2012	Resolution 2013-0011 Dec 16, 2013
Valley Springs PUD	Resolution 2012-0002 5.21.2012	1/25/2005 WW Reso 2005-01
Wallace CSD	Resolution 2012-0002 5.21.2012	Resolution 2012-05 July 16, 2012 water: Dec 15, 2003 Reso 03-05 and Resolution 2014-0004 (Water and Wastewater 9.15.2014)
San Andreas Sanitary District	Resolution 2012-0002 5.21.2012	Resolution 2013-01 4/15/13
Murphys Sanitary District	Resolution 2012-0002 5.21.2012	Resolution 2013-02 4/15/12
Mokelumne Hill Sanitary District	Resolution 2012-0002 5.21.2012	1/25/2005 WW Reso 2005-01 and Resolution 2014-0005 (Dec 15, 2014)

FIRE PROTECTION DISTRICTS:

Altaville Melones FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
Central Calaveras FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
Copperopolis FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
Ebbetts Pass FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
Foothill Fire FPD	Resolution 2013-005 June 17, 2013	Calav Consolld 1.27.14 Res 14-01 Resolution 2014-01 April 21, 2014
Jenny Lind FPD	Resolution 2013-005 June 17, 2013	Calav Consolld 1.27.14 Res 14-01 Resolution 2014-01 April 21, 2014
Murphys FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
San Andreas FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
Westpoint FPD	Resolution 2013-005 June 17, 2013	Resolution 2014-01 April 21, 2014
Mokelumne Hill FPD	Resolution 2014-002 Jan 27, 2014	Resolution 2014-01 April 21, 2014

STREET LIGHTING DISTRICTS:

Arnold Lighting District	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
Murphys Lighting District	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
San Andreas Lighting District	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
Mokelumne Hill Lighting District	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
Valley Springs Lighting District	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
West Point Lighting District	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
Sunrise Point Lighting CSA	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
Wallace CSD (Lighting)	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005
Saddle Creek CSD (Lighting)	Resolution 2005-04 June 20, 2005	Resolution 2005-05 June 20, 2005

CITY OF ANGELS CAMP

Resolution 2009-10 12/21/2009	Resolution 2011-0006 Dec 19, 2011
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***SPECIAL DISTRICT TRAINING

14-Mar-08

Resolution 2015-0001

Calaveras Local Agency Formation Commission

*Resolution of the Calaveras Local Agency Formation Commission
Adopting a Proposed Budget for 2015-2016*

WHEREAS, Calaveras LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2015-2016 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and the Commission's adopted work program;

NOW THEREFORE, the Calaveras Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Calaveras LAFCO hereby adopts the attached proposed 2015-2016 proposed budget.
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible. PASSED AND ADOPTED by the Calaveras Local Agency Formation Commission at a regular meeting of said Commission held on March 16, 2015 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 16th day of March 2015.

Anita Paque, Chair, Calaveras LAFCO

Attest:

John Benoit, Executive Officer
Calaveras LAFCO

Calaveras LAFCo
Proposed Budget 2015-2016

	2011-2012 Budget Adopted Final	2012-2013 Budget Adopted Final	2013-2014 Final Budget	2014-2015 Final Budget	Expenses as of 3.1.15	2015-2016 PROPOSED Budget
EXPENDITURES						
SERVICES AND SUPPLIES						
62001 Extra Hire - Commissioners Stipend	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00	\$1,500.00	\$6,600.00
62050 Insurance	\$2,500.00	\$1,700.00	\$1,716.04	\$1,691.04	\$1,662.60	\$1,662.60
62051 Communications	\$1,200.00	\$1,200.00	\$800.00	\$800.00	\$429.82	\$800.00
62052 Memberships - Calafco	\$725.00	\$741.00	\$758.00	\$769.00	\$769.00	\$785.00
62053 Office Expense - General	\$750.00	\$750.00	\$500.00	\$350.00	\$74.01	\$350.00
62054 Office Expense - Postage	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$112.30	\$500.00
62055 Office Expense - Copies	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$256.36	\$2,000.00
62056 Fire and EMS MSR (SOI fy13-14)& CSD-CSA MSR		\$33,000.00	\$18,000.00	\$25,000.00	\$1,420.00	\$25,000.00
62057 Prof Services-(CSD-CSA SOI) CCWD SOI	\$40,000.00	\$25,000.00	\$25,000.00	\$20,000.00		\$20,000.00
62058 Prof Serv-City of Angels SOI	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
62059 Professional Services-Exec. Officer/Clerk	\$42,500.00	\$42,500.00	\$42,500.00	\$42,500.00	\$23,866.25	\$42,500.00
62060 City Finance Charges (formerly A-87)	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$1,800.00	\$3,600.00
62061 Legal Notices	\$700.00	\$700.00	\$500.00	\$500.00	\$237.75	\$500.00
62062 Training	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$2,543.83	\$4,000.00
62063 Personal Mileage Reimb	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$721.00	\$1,500.00
62064 Travel Expense	\$5,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$29.83	\$2,000.00
62065 Legal Counsel Services and misc Legal Expenses	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
62067 Special Dist. Training	\$0.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00
TOTAL SERVICES AND SUPPLIES	\$108,475.00	\$123,691.00	\$105,874.04	\$112,710.04	\$35,422.75	\$119,297.60
62066 Contingency Fund	\$9,635.00	\$12,369.10	\$10,587.40	\$11,271.00		\$11,929.76
General Reserve Fund	\$100,000.00	\$100,000.00	\$70,000.00	\$70,000.00		\$70,000.00
Services, Contingency and Reserve Total	\$218,110.00	\$236,060.10	\$186,461.44	\$193,981.04		\$201,227.36
Carryover from prior year						
Anticipated Project Revenue	\$188,388.61	\$162,943.32	\$113,383.06	\$120,999.00		\$120,909.00
Anticipated Interest		\$2,000.00	\$2,000.00	\$2,000.00		\$2,000.00
Contributions from Governments	\$70,776.00	\$400.00	\$400.00	\$400.00		\$400.00
		\$70,716.78	\$70,678.38	\$70,672.04		\$77,918.36
AMOUNT TO BE APPORTIONED	\$70,776.00	\$70,716.78	\$70,678.38	\$70,672.04		\$77,918.36

Calaveras Local Agency Formation Commission

VIA EMAIL ONLY

March 16, 2015

Calaveras County Planning Dep't
891 Mountain Ranch Road
San Andreas, Calif. 95249

Attn: Peter Maurer, Planning Director

SUBJECT: Calaveras County Draft General Plan – March 2015

Dear Mr. Maurer,

Thank you for sending LAFCO a copy of the Draft Calaveras County General Plan for our initial review. On behalf of the Commission I am sending you this letter focusing on policies in the County's draft plan that we consider to be within LAFCO's purview. It is the policy of Calaveras LAFCO to actively participate in the development of General Plans where LAFCO will be asked to establish a Sphere of Influence and subsequently process changes of organization pursuant to the Cortese-Knox Local Government Reorganization Act of 2000. While LAFCO would like to offer comments on a few proposed policies, LAFCO is mainly concerned with two items: The protection of prime agricultural lands and service delivery.

Agricultural Lands

In reviewing the Draft General Plan the definition of Agricultural Lands contained in Government Code Section 56064 is not acknowledged. We believe since LAFCO will be processing future applications for changes of organization within various service provider's Spheres of Influence and evaluating those annexations based on Government Code Section 56064, it would be helpful if the County could also consider that definition in its General Plan as well.

Government Code Section 56064 contains a broad definition of prime agricultural land, which is far broader than that used in many other such agricultural land characterizations. Basically under Section 56064, land is considered prime agricultural land if it meets any of the following definitions:

(a) Land that, if irrigated, qualifies for rating as class I or class II in the USDA Natural

Resources Conservation Service land use capability classification, whether or not the land is actually irrigated, provided that irrigation is feasible.

(b) Land that qualifies for rating 80 through 100 Storie Index Rating.

(c) Land that supports livestock used for the production of food and fiber and that has an

annual carrying capacity equivalent to at least one animal unit per acre as defined by the United States Department of Agriculture in the National Handbook on Range and Related Grazing Lands, July, 1967, developed pursuant to Public Law 46, December 1935.

(d) Land planted with fruit or nut-bearing trees, vines, bushes, or crops that have a nonbearing period of less than five years and that will return during the commercial bearing period on an annual basis from the production of unprocessed agricultural plant production not less than four hundred dollars (\$400) per acre.

While the County desires to maintain a "Right to Farm" ordinance (policy RP 2.5) there appears to be other policy options to preserve or conserve agricultural lands such as the use of buffers or conservation easements.

In addition to Policy RP 2-A and RP 2-B, Additional policy language such as the following could be developed and adopted jointly by the City of Angels Camp, the County and Calaveras LAFCo, as follows:

- a. Require a 300 to 500 foot buffer (on lands within the development project) from the boundary of an adjacent agricultural use. When the buffer is not feasible, require an easement as suggested in (c) below.
- b. Require a combination of a lesser buffer, tall masonry fencing and tree planting along the boundary to mitigate impacts of noise, dust, trespass, and pesticide/herbicide overspray. Such a proposal should be supported by the Farm Bureau, County Agricultural Commissioner or other recognized authority as adequate to mitigate impacts.
- c. Require agricultural land mitigation agreements through the purchase of agricultural easements within Calaveras County with a 1 to 1-acre (or 2-acre) conversion ratio on lands having equal agricultural value and risk of conversion as the lands proposed to be converted from agricultural to urban uses.

Our concern is there would be a development proposal somewhere in the County and County and LAFCo policies with respect to agricultural lands would not be congruent. Therefore, we have attached LAFCo's adopted policy related to Agricultural and Open Space Land Conservation at the end of this letter. A reference to this (and other) LAFCo policies could be placed in the General Plan.

Public Facilities Element.

Pages PF-3 and PF-7 reference the WCSD as being a Water and Wastewater Provider. These services were divested by the WCSD and are now provided by the CCWD, which took effect on September 16, 2013.

Policy PF 1-6 This policy should be re-written to read: Coordinate with public service providers and LAFCo to ensure growth is focused in areas where reliable and adequate public water and wastewater services are readily available.

Policy PF 1.7 LAFCo's are also required to consider the applicable General Plan in approving an annexation (change of organization) proposal. This policy should be reworded to state: "The county should coordinate with the Local Agency Formation Commission to ensure changes of organization are consistent with the Calaveras County General Plan".

Regarding Policy PF-1A Which is a specific county-wide policy leading to the development of uniform standards and planning criteria to be used when reviewing development proposals and to be used to gain knowledge of levels of impact. i.e. septic discharge or water usage. On an operational level, several of the districts throughout the county cooperate in this manner and share resources. Fire and EMS agencies are a good example having Automatic Aid agreements and pooling resources whenever needed. In addition, the County could work with services providers to facilitate the development of uniform standards, as appropriate as well as to assist these agencies in obtaining grant and other funding leading to a better quality of services.

Policy PF-1B. This Policy should not be only investigated but implemented. It is unfair for rate payers (taxpayers) to subsidize new development. In light of the requirements of Proposition 218, for example, the threshold to approve a new tax and (or) assessment via the Ballot Box is very difficult. Therefore, new development should pay its fair share without burdening existing residents (landowners) in the County. The policy language should read as follows: Establish a Public Facilities impact fee so as to not burden county residents and landowners with the cost of paying for the impacts caused by new development.

Policy PF-2A is a policy regarding cooperating and interacting with LAFCo in establishing and updating SOI's countywide. This is an area, which has been very difficult for LAFCo has been the use of "credible" Population Projections. There appears to be no specific agency that works on this issue. LAFCo is required to make determinations with respect to population. However, all planning is based on having credible short and long-term credible population projections. A policy for regional cooperation involving multiple agencies i.e. LAFCo, the County Transportation Agency, Service District, etc. regarding developing and maintaining population projections specific to Calaveras County or Subareas within Calaveras County would be highly encouraged by LAFCo. Perhaps this policy should be broadened to include services other than water and wastewater.

Policy PF-2B is a policy regarding Municipal Service Reviews or Service Reviews. LAFCo currently has a policy whereby we use Service Reviews for the establishment or update of Spheres of Influence when a change of organization is considered. In the event a Service Review is outdated, LAFCo has a requirement to update the Service Review concurrent with a proposed change of organization. LAFCo's policy is limited in that our authority does not include a development project within the boundary of a service district. Service reviews become outdated quickly and blanket use of them would not be advised, for larger projects it would be advisable to forward them for comment in addition to the use of the most recent Service Review.

Policy PF 2.6 "Support the provision of on-site water and wastewater service in isolated locations where extension of public water and/or wastewater service would be infeasible or undesirable". We are not sure this policy would be internally consistent with other portions of the General Plan. At a minimum, we would suggest adding the following

language at the beginning of this policy “Consistent with General Plan policies support....”

Policy PF 2.7 “Encourage regional collaboration between water and wastewater providers in the West County, including efforts to reduce reliance on well water”. How would this take place? LAFCo had previously had made an attempt to facilitate regional cooperation.

Items that should be specifically addressed in the General Plan are its relationship to the ongoing Integrated Regional Water Management Plan and regional water resource issues.

Calaveras County does not have a watershed protection district, Resource Conservation District or other entity or body that addresses flood control, water resources or watershed management issues. While CCWD has an ongoing role in water resources, there needs to be policy language regarding cooperation with the CCWD in water planning efforts as well as a policy supporting the notion of the establishment of a stormwater, resources watershed planning body or entity in Calaveras County.

A policy to reduce pollution from the County's septic systems would be important to avoid the catastrophic events of groundwater pollution.

Implementation of the General Plan is a critical element. We are concerned that once policies are adopted that implementation will be lacking due to lack of funding. This appears to be a chronic problem with planning in California. General Plans are adopted and policy implementation programs are sparsely funded. Implementation of the General Plan will involve a conscious effort on behalf of the Board of Supervisors to provide implementation funding.

Thank you for providing the LAFCo Commission the opportunity to comment on the Draft General Plan. Please send LAFCo a copy of the Draft and Final Environmental Documents, when available. LAFCo would like to also have the opportunity to comment on the Hearing Draft General Plan as the time arises.

Sincerely,

John Benoit, Executive Officer
Executive Officer, Local Agency Formation Commission

2.14 Agricultural and Open Space Land Conservation

Among LAFCO's core purposes is preservation of open space and prime agricultural lands. The Commission will exercise its powers to conserve prime agricultural ("ag") land as defined in Government Code Section 56064, and open space land as defined in Government Code Section 65560 of the pursuant to the following standards. In order to more effectively carry out this mandate, the Commission may develop local standards to define and identify prime agricultural and open space lands.

a) Conditions for Approval of Prime Ag/Open Space Land Conversion. LAFCO will apply a heightened level of review when considering proposals for changes of organization or reorganization which are likely to result in the conversion of prime ag/open space land use to other uses, and will approve such proposals only when the Commission finds that the proposal will lead to the planned, orderly, and efficient development. For purposes of this standard, LAFCO shall consider each of the five principles:

- i) The land subject to the change of organization or reorganization is contiguous to either lands developed with an urban use or lands which have received all discretionary approvals for urban development.
- ii) The proposed development of the subject lands is consistent with the Sphere of Influence Plan, including the municipal service review of the affected agency or agencies and the land subject to the change of organization is within the current near-term sphere of influence boundary.
- iii) The land subject to the change of organization is likely to be developed in the near term, for example, within the next five years. In the case of very large developments, annexation should be phased wherever feasible. If the Commission finds phasing infeasible for specific reasons, it may approve annexation if all or a substantial portion of the subject land is likely to develop within a reasonable period of time.
- iv. Insufficient vacant non-prime or open space land exists within the existing agency boundaries or applicable near-term Sphere of Influence that is planned and developable for the same general type of use.
- v. The proposal will have no significant adverse effect on the physical and economic integrity of other ag/open space lands.

b) Finding with Respect to Alternative Sites. The Commission will not make the affirmative findings that insufficient vacant non-prime or

open space land exists within the Sphere of Influence plan unless the applicable jurisdiction has:

- i) Identified within its Sphere of Influence all "prime agricultural land" and "open space land".
 - ii) Enacted measures to preserve prime ag/open space land identified within its Sphere of Influence for agricultural or open space use.
 - iii) Adopted as part of its General Plan specific measures to facilitate and encourage in-fill development as an alternative to the development of prime ag/open space lands.
- c) Determining Impact on Adjacent Ag/Open Space Lands. In making the determination, whether conversion will adversely impact adjoining prime agricultural or open space lands, LAFCO will consider the following factors:
- i) The prime ag/open space significance of the subject and adjacent areas relative to other ag/open space lands in the region.
 - ii) The use of the subject land and the adjacent areas.
 - iii) Whether public facilities related to the proposal would be sized or situated so as to facilitate the conversion of adjacent or nearby prime ag/open space land, or will be extended through or adjacent to any other prime ag/open space lands which lie between the project site and existing facilities.
 - iv) Whether natural or man-made barriers serve to buffer adjacent or nearby prime ag/open space land from the effects of the proposed development.
 - v) Applicable provisions of the General Plan open space and land use elements, applicable growth-management policies, or other statutory provisions designed to protect agriculture or open space.
- d) Comments On Prime Ag/Open Space Projects. LAFCO will comment upon, whenever feasible, Notices of Preparation for Environmental Impact Reports or projects which involve the development of large tracts of open space or agricultural land.

The Stanislaus Local Agency
Formation Commission (LAFCO)

Is seeking applications for

LAFCO Executive Officer

Apply By: March 27, 2015



The Position

The Stanislaus Local Agency Formation Commission (LAFCO) is seeking a highly motivated individual to serve as Executive Officer. The Executive Officer is an "at-will" appointment, reporting directly to the Commission. The Executive Officer performs all duties necessary for the proper and efficient management of the LAFCO, as determined by the Commission and State law. The Executive Officer also supervises and directs the LAFCO Staff.

The Executive Officer provides leadership, fiscal and policy guidance, strategic direction, and performs the day-to-day management of LAFCO; as well as fosters cooperative working relationships with the Commission, the County of Stanislaus, the cities and special districts within the County, the public and other agencies.

Ideal Candidate

The ideal candidate will have worked for a California LAFCO; or as a city, county, or regional planner and have extensive knowledge of statutory purposes of LAFCO, State and local laws as applicable to cities and special districts, and the California Environmental Quality Act and its application to LAFCO actions.

The candidate must have an understanding of the Cortese-Knox-Hertzberg Reorganization Act, community and infrastructure planning, environmental laws, local government structure, public finance and budget preparation.

The candidate shall possess excellent oral and written skills, ability to facilitate consensus building and decision-making, strong management attributes, along with strong financial and interpersonal skills.

The candidate must be able to work effectively with varied communities of interest including property owners, project developers, local boards and commissions, elected and/or appointed officials and community groups.

Examples of Duties

The following is used as a brief listing of LAFCO Executive Officer duties and is not restrictive to duties required:

- ♦ Receives and analyzes applications and petitions for LAFCO action; determines legal acceptability for filings; conducts complex analysis and prepares written reports and recommendations to the Commission.
- ♦ Prepares and administers LAFCO's annual budget as adopted by the Commission; serves as the LAFCO fiscal officer, exercises continuous budgetary controls to insure proper expenditures of authorized funds.
- ♦ Represents the Stanislaus LAFCO before the media, other agencies and the public.
- ♦ Actively participates in LAFCO related organizations (CALAFCO) and professional associations.

Qualification Guidelines

Comprehensive knowledge of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; practices and procedures; principles, practices and techniques of urban and regional planning functions; Federal, State and local laws and regulations relating to the organization, financing and functions of counties, cities and special districts; and guidelines relating to environmental protection (CEQA).



UNION PUBLIC UTILITY DISTRICT
339 MAIN STREET
MURPHYS, CA 95247-9626
(209) 728-3651

February 18, 2015

Local Agency Formation Commission
County of Calaveras
Atten: John Benoit
PO Box 2694
Granite Bay, CA 95746

Re: Sphere of Influence for Union Public Utility District

Dear Mr. Benoit:

The Board of Directors of Union Public Utility District (UPUD) has finished reviewing the draft of its Sphere of Influence dated May, 2014. The Board objects to any change or modification to its existing Sphere of Influence.

As the report states UPUD's existing Sphere of Influence is coterminous with its existing boundary (Coterminous Sphere). The changes sought to the existing Sphere of Influence would detach two (2) areas currently within its sphere of influence which are now served with water by UPUD. These two areas are also included in the Sphere of Influence for the City of Angels.

The proposed modifications to UPUD's existing Sphere of Influence are against the following LAFCO policies:

1. No other entity has the present ability to serve these areas with potable water for drinking and human use and agricultural water for irrigation.
2. UPUD is providing adequate, cost effective and efficient, domestic and agricultural water to these areas.
3. In rural areas it is specifically recognized that several agencies can provide separate services in a more efficient manner rather than having only one service district. (Government Code Section 56001)

It is the recommendation of the Board that LAFCO amend the City of Angels Sphere of Influence to a Limited Service Sphere.

Respectfully,

Thomas E. Quincy
Secretary to the Board
Union Public Utility District



February 19, 2015

Mr. John Benoit
Executive Director
Local Agency Formation Commission of Calaveras County
Post Office Box 2694
Granite Bay, California 95746

Dear Mr. Benoit,

On January 8, 2015, the SDRMA Board of Directors approved a longevity distribution for the sixth year in a row. The Longevity Distribution Policy was adopted by the Board to recognize and reward members for their loyalty and commitment to SDRMA programs. The policy is consistent with the goals and objectives of the Board's strategic business plan and helps ensure pool stability by rewarding members for remaining in our Property/Liability and Workers' Compensation programs.

There is no action required by your agency. Every member that has completed the 3 full program year initial commitment period for either the Property/Liability or Workers' Compensation program is eligible to receive a longevity distribution credit for that particular program when they renew coverage. The longevity distribution may only be declared by the Board of Directors each year only after all Board policy reserve requirements have been met. The amount available for the longevity distribution is the amount of investment earnings on reserves above the Board approved confidence level for each program as of June 30. The distribution is weighted based on the member's length of time in that program and the amount of the member's annual contributions compared to the total contributions of all pool members.

This year, the Board approved a longevity distribution in the amount of \$819,256 for Property/Liability members and \$178,031 for Workers' Compensation members. For the Property/Liability program, over 90% of members will receive the distribution credit and for the Workers' Compensation program, over 87% of members will receive the distribution credit.

Congratulations! Since you have participated in our Property/Liability program for 7 years as of June 30, 2014, your agency will receive a longevity distribution credit on your 2015-16 renewal invoice in the amount of \$52! We encourage you to share this valuable news with your governing body!

REMINDER – We hope to see you at our Annual Membership Meeting and Safety/Claims Education Day on March 24, 2015 at the Hilton Sacramento Arden West Hotel! Visit our website, www.sdrma.org and click on "Register for a training workshop" in the lower right-hand column for more information.

Thank you for your participation and helping make SDRMA a premier risk management provider! If you have any questions, please contact the SDRMA Finance Department at 800.537.7790 or 916.231.4141.

Sincerely,
Special District Risk Management Authority

David Aranda, President
Board of Directors