

CALAVERAS LAFCO

Calaveras Local Agency Formation Commission

Agenda

**THE CALAVERAS COUNTY BOARD OF SUPERVISOR'S ROOM
891 MOUNTAIN RANCH ROAD
SAN ANDREAS, CA**

Regular Meeting Agenda

Monday – March 20, 2023 – 6:00 p.m.

Zoom meeting: Available to the public

Agenda materials are also available on the Calaveras LAFCO website at www.calaveraslafco.org

If a member of the public wishes to participate via Zoom you may do so.

Time: Mar 20, 2023 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89810330969?pwd=ZGovZC9KWEhzS2tBRzY5V3lvMUNCQT09>

Meeting ID: 898 1033 0969

Passcode: 017635

One tap mobile

+16699006833,,89810330969#,,,,*017635# US (San Jose)

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6:00 PM Regular LAFCo Meeting Items:

1. Call to Order/Pledge of Allegiance/Roll Call

Commissioners

Alternate Commissioners

Anita Paque, Public Member, Chair

Kirk Smith, Special District Member, Vice Chair

Isabel Moncada, City Member

Ralph Copeland, Public Member Alt.

LAFCO Office Located at: P.O. Box 2694 Granite Bay, CA 95746

Telephone: 707 592-7528

Email j.benoit4@icloud.com

Jennifer Herndon, City Member
Jack Garamendi, County Member
Amanda Folendorf, County Member
Tony Tyrrell, Special District Member

Alvin Broglio, City Member Alt.
Jon Dashner, Special Dist. Member Alt.
Gary Tofanelli, County Member Alt

Staff:

John Benoit, Executive Officer
Paige Hensley, LAFCO Clerk
Michael Colantuono, LAFCO Counsel

2. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that were on the agenda, public comment was heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

3. Consider minutes of January 23, 2023

- a. *Approve January 23, 2023 LAFCo Minutes*

4. Consent Agenda:

- a. Review and Authorize Claims for January and February 2023

Public Hearings:

5. Public Hearing regarding the proposed 2023-2024 LAFCo Budget

- a) *Conduct Public Hearing*
- b) *Consider Resolution 2023-0001 adopting a proposed LAFCo budget for 2023-2024*

6. Sphere of Influence update for Road Community Services Districts in Calaveras County including the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD) –

- a. *Conduct public hearing*

- b. Consider resolution 2023-0002 adopting a Sphere of Influence for Road CSD's in Calaveras County

7. Bylaws Update

- a) Review final draft bylaws and consider Resolution 2023-0003

8. Executive Officer's report

- a) UPUD and RCD MSR status update
b) 700 Forms due April 1st File with LAFCo
c) Calafco Staff Workshop in Murphys

9. Commissioners Reports

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

10. NEXT LAFCO MEETING will be: May 15, 2023 - 6:00 PM in San Andreas

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

Accessibility

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate.

These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: www.calaveraslafco.org

Email LAFCO at: j.benoit4@icloud.com

Calaveras Local Agency Formation Commission

Meeting Minutes Monday January 23, 2023

- 1. **Call to Order/Pledge of Allegiance/Roll Call** - Order was called by Chair Paque on Monday January 23, 2023 at 6:04 PM

Commissioners Present

Commissioners Absent

Anita Paque, Public Member, Chair
 Kirk Smith, Special District Member, Vice Chair
 Ralph Copeland, Public Member Alt.
 Jennifer Herndon, City Member
 John Garamendi, County Member
 Amanda Folendorf, County Member
 Tony Tyrrell, Special District Member
 Alvin Broglio, City Member Alt.
 Jon Dashner, Special Dist. Member Alt

Isabel Moncada, City Member
 Gary Tofanelli, County Mem. Alt.

Staff present:

John Benoit, Executive Officer

- 2. **Public Comment**

There was no public comment

- 3. **Consider minutes of November 21, 2022**

The November 21, 2022 LAFCo Minutes were moved by Tony Tyrrell and seconded by Jennifer Herndon. The Minutes were approved by 6 in favor with Jack Garamendi abstaining.

- 4. **Consent Agenda:**

The Claims for November and December 2022 were Reviewed and Authorized upon a motion of Amanda Folendorf and seconded by Tony Tyrrell and approved by a 7 to 0 vote.

- 5. **Correspondence:** There was a brief discussion of the CALAFCo White Paper: "Planning for a Sustainable and Predictable Future" Among the purposes of the report was to explain LAFCo is the agency that approves out of agency agreements and not an individual agency through self certification.

Workshop:

- 6. **Workshop regarding the Sphere of Influence update for Road Community Services Districts in Calaveras County including the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD) –**

- a. *A brief workshop was conducted. The report reflects there will be coterminous Spheres of Influence for the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD) and the Wallace CSD and a Zero sphere of Influence for the Three Cent flat CSD since the district no longer wishes to remain a CSD.*
- b. *Upon motion of Jack Garamendi and seconded by Alvin Broglio by unanimous vote a Public Hearing for adoption will be scheduled on March 20, 2023.*

7. Review Bylaws Update

- a) *Executive Officer Benoit Reviewed the draft bylaws update to be scheduled for March 20, 2023. The purpose of this update is to update various portions within the bylaws and to recognize the use of electronic communication where possible.*

8. Review of AB 2449: Commissioner remote teleconferencing

- a) *Staff reviewed new requirements of AB 2449 to include new provisions for “Just Cause” and “Emergency Circumstances”. These requirements will sunset in 2026,*

9. Executive Officer’s report

- a) *UPUD and RCD MSR are in progress and will be reviewed by LAFCo in Spring 2023*
- b) *700 forms are due April 1st*
- c) *Calafco Staff Workshop in Murphys April 26th 27th and 28th*
- d) *Paige Hensley as new LAFCo Clerk who was unable to attend.*

10. Commissioners Reports

Ralph Copeland discussed the consolidation of fire districts in Calaveras County.

11. The meeting adjourned at 7:04 pm The NEXT LAFCO MEETING will be: March 20, 2023 - 6:00 PM in San Andreas

Minutes submitted by John Benoit

Dated: _____

Approved: _____
Anita Paque, Chair

#4

CALAVERAS LAFCO
LAFCO CLAIM AUTHORIZATION FORM

for

January and February 2023

Authorize payment of the following claims:

FY 2022-2023 Expenses:

<u>Date of Claim</u>	<u>Description</u>	<u>Amount</u>
January 23, 2023	Commission meeting stipends	\$ 900.00
Feb 1, 2023	Staff Svcs and Expenses Jan 2023	\$ 5,457.95
Mar 1, 2023	Staff Svcs and Exp Feb 2022	\$ 3,968.25
Feb 25, 2023	Valley springs news CSD's SOI-Budget	\$ 21.00
	TOTAL:	\$ 10,347.20

DATED: March 20, 2023

APPROVED: March 20, 2023

Anita Paque, Chair or Kirk Smith, Vice-Chair
Calaveras Local Agency Formation Commission

Attest:

John Benoit
Executive Officer

Item	Account Number	Comm Stipends	Insurance	Communication	Memberships	SenOffice	Ext	Postage	copies	MSR	SOI	Ex. Off. Svcs	City Fin Charge	Lgl Notices	Training
		62001	62050	62051	62052	62053	62054	62055	62057	62058	62059	62060	62061	62062	
Total Budgeted		\$ 6,600.00	\$ 2,847.00	\$ 800.00	\$ 2,197.00	\$ 350.00	\$ 500.00	\$ 1,500.00	\$ 25,000.00	\$ 20,000.00	\$ 47,000.00	\$ 3,600.00	\$ 500.00	\$ 4,000.00	
Calafco dues 22-23					\$ (1,696.00)										
SDRMA Insurance 22-23			\$ (2,824.92)												
Payroll 7.18.22		\$ (700.00)													
Staff Svcs July 2022				\$ (67.19)		\$ (33.35)	\$ (1.00)	\$ (15.00)			\$ (4,894.40)			\$ (3,570.00)	
Calafco Conf Regis 2022				\$ (80.64)		\$ (13.99)			\$ (4,394.80)						
September 2022 staff services															
Payroll 9.19.22		\$ (800.00)													
Staff Svcs October 2022				\$ (67.80)		\$ (11.94)		\$ (20.00)		\$ (2,000.00)	\$ (2,415.60)			\$ (354.92)	
Kirk Smith Conf. Reimbursement															
Gary Tofanelli Conf Reimbursement					\$ (500.00)										
CSDA dues 2023				\$ (80.64)		\$ (13.99)			\$ (3,000.00)		\$ (4,394.80)				
Staff Svcs August 2022															
Anita Paque Conf Reimb 2022															
Reimb Calafco confg IlMoncada				\$ (74.49)				\$ (40.00)	\$ (3,650.00)		\$ (3,000.00)				
Staff Svcs November 2022															
payroll 11.21.2022		\$ (700.00)													
Staff Svcs December 22				\$ (74.49)			\$ (0.60)			\$ (2,192.32)	\$ (3,000.00)				
Payroll 1.23.23		\$ (900.00)													
Staff Svcs January 2023(23-33)				\$ (74.45)				\$ (25.00)	\$ (1,596.00)		\$ (3,670.80)		\$ (21.00)		
Valley Spgs news 23-24 Budget															
Staff Svcs February 2023				\$ (74.45)				\$ (10.00)	\$ (1,883.80)		\$ (2,000.00)				

TOTAL EXPENDED		\$ 3,500.00	\$ 2,824.92	\$ 194.45	\$ (2,196.00)	\$ (73.22)	\$ (1.60)	\$ (110.00)	\$ (3,524.60)	\$ (4,192.62)	\$ (26,375.60)	\$ (3,600.00)	\$ (21.00)	\$ (3,570.00)	
TOTAL REMAINING		\$ 3,500.00	\$ 22.08	\$ 205.85	\$ 1.00	\$ 276.73	\$ 498.40	\$ 1,390.00	\$ 10,475.40	\$ 15,807.68	\$ 20,624.40	\$ 3,600.00	\$ 479.00	\$ 75.08	

**CALAVERAS
Local Agency Formation Commission**

Item # 5

DATE: March 20, 2023
TO: Local Agency Formation Commission
FROM: John Benoit, Executive Officer
RE: Proposed Budget for FY 2023-2024

Activities

While LAFCO is mindful of the budget constraints of the City and County the following proposed activity report reflects significant limitations in LAFCO funding for the upcoming fiscal year. The proposed budget carries over an estimated \$140,000 of which \$100,000.00 is designated in the LAFCO General Reserve fund and \$13,160.56 as the LAFCo Contingency Fund.

Since the passage of AB-2838, based on the recommendations of the Commission for Local Governance, LAFCO has become an independent agency. Many of the start-up activities have been completed while maintenance activities continue and the mandated Service Reviews and Sphere of Influence updates continuously need updating due to changes in the law and circumstances.

LAFCO contracts with the City of Angels Camp to provide financial services for \$3,600.00. Other services provided by Calaveras County are directly billed to LAFCO.

Work Program

1. Process Applications in a timely manner
2. Perform the day to day business of LAFCo
3. Be proactive in Legislative Matters and CALAFCo
4. Continue Work on Service Reviews and Spheres of Influence.
5. Work with local agencies in matters of concern.
6. Initiate MSR and SOI for the City of Angels Camp (fy 2023-2024)

Budget Justification

Since the passage of AB-2838 in 2000, All LAFCOs have become independent from Counties. Prior to 2000, all costs for the operation of LAFCO were entirely paid by the County including costs for staff time, legal services, miscellaneous office expenses, and insurance. Now the City, Special Districts and County pay LAFCO costs, each paying one-third. These costs have become apparent since LAFCO is independent and not part of a larger county, district or city department. LAFCO is required to pay for various costs as an independent agency. The fixed costs are insurance, financial functions, clerk costs, legal notices, compliance with the Government Code, public records act, political reform act and Brown Act Compliance.

The line items Calafco Dues and Liability Insurance are proposed to be increased in the upcoming budget due to inflation which will have a substantial impact on future year's

budgets. Inflation for last calendar year was 6.4% and current Year over Year is now 8.27% and increasing daily. Of note the Employment Cost Index for Government Workers was 4.8% for the period between December 2021 to December 2022. Over the past 15 years the LAFCo Budget has been flat. However, going into the future unless inflation is addressed substantial increases in the LAFCo budget will occur in future years.

In the attached sheet, I have provided a "Proposed" budget based on the costs to provide LAFCO.

Summary of the Proposed Budget:

Commissioner Stipend For the past several years LAFCo has budgeted \$6,600 for stipends for Commissioners. Since LAFCo has reduced the number of meetings from 12 to 6. Last year the Commission stipend was raised to \$100 per meeting from \$50 per meeting which was the case for over the past 20 years.

Insurance The estimated cost for LAFCO insurance through the Special Districts Risk Management Authority (SDRMA) is estimated to increase \$2,919. since the entire insurance pool is being impacted by the reinsurer rate increases. In addition, there are different variables per each member such as; increased exposure from changes to the policy through out the current program year and submitted renewal questionnaire, loss ratio, and if an agency is a minimum contribution member. Reinsurers across the State are raising rates, which results in a rate increase to the SDRMA Property/Liability Program membership. Specifically, for the 2023-24 renewal the reinsurer minimum premium amounts are increasing way above what the SDRMA minimum premium has been in the past. Therefore, SDRMA is forced to raise program minimum premium to members that fall within that category. If they do not raise the rates, they would not be able to maintain the financial stability of the program. SDRMA understands this increase can be devastating to some of its members and LAFCO's that may be impacted by this increase.

Communications LAFCO incurs communications costs (costs for phone and internet). In the past, these costs have been tracked and about \$100.00 per month appeared appropriate. However, LAFCo was spending less so the budget was reduced in recent years and will remain at \$800.00 this year

Memberships The CALAFCo Dues structure has changed as voted and approved by a vast majority of CALAFCo membership at the 2019 annual conference. The Calafco Board of Directors approved revised dues rates for FY 2023-2024. For Calaveras LAFCo the Calafco dues for FY 2023-2024 will be \$1,836, an increase of \$139. Calafco understands the inflation rate was 8.27% when this increase was approved (note: Last year the inflation rate was 6.27% but decided to increase its dues by 4.9%).

It is important LAFCO remain in its statewide professional organization and participate in LAFCO issues of common concern and legislation for the benefit of Calaveras LAFCO and agencies subject to its jurisdiction. Being a member of CALAFCo has become more important than ever to have a voice in proposed legislation of concern to Angels Camp, Independent Districts and Calaveras County.

In addition, the \$500.00 CSDA membership LAFCo pays will remain the same next year. The total for memberships budget therefore is \$2,336.60.

Office Expense This covers copy costs, postage, and publications, which have been reduced in previous years. These expenses are split into 3 budget categories as follows: General Office Expenses at \$350.00, Copies at \$1,500.00, and Postage at \$500.00.

Executive Officer Services I am recommending \$47,000 for this item the same as last year. This budget continues to pay the Clerk and Executive Officer from one budget category. Notwithstanding a very complex reorganization (application), controversial service review or sphere of influence or CEQA review for Calaveras LAFCo, this amount should also cover LAFCo administration and clerking costs. Note, This is another category vulnerable to the effects of inflation. The Employment Cost Index has risen 4.8% between December 2022 and December 2023. Not keeping current with salaries will result in personnel turnover in future years.

Note: some project related cost overruns relating to an application would normally be fee supported if an augmentation were needed in this category. A project proponent will pay all project related costs including legal costs. The LAFCo fee schedule includes direct cost recovery only.

File Scanning and Retention and Mapping Calaveras LAFCo has generated several files over the years. Calaveras LAFCo adopted a File Retention Policy on November 18, 2013. To implement the policy, the files need to be scanned and placed into electronic format, as are files in most county and city departments. This re-budgeted expense is estimated to be \$6,000 for a portion of the LAFCo files. In addition, the files will be able to be accessed to the public via LAFCo's webpage. The immediate tasks are to review and dispose of files consistent with LAFCo's adopted Records Retention Policy and to scan and index these files for accessibility to agencies, the public and LAFCo staff. Once the files are scanned, these files will then be made more accessible. It will be later determined if LAFCo will need to prepare a Microsoft Access database. This item is carried over from the current fiscal year. This item also includes mapping required by project activity.

Legal Notices/Publications I am recommending \$500.00 for this item since legal costs have been reduced significantly since LAFCo has been advertising in the Valley Springs news. Legal notices are required by state law and must be prepared for Municipal Service Reviews and Sphere of Influence Updates, all public hearings before the commission and protest hearings, and notices of commissioner openings. Public hearing notices are required for many LAFCO actions.

Transportation/Training I am recommending \$ 5,000.00 for training and \$2,000.00 for travel expense. This amount will provide for five commissioners to attend the Calafco Annual Conference in Monterey. The Cost is estimated to be \$1,700- \$1,800 per Commissioner to attend the CALAFCo conference in Monterey California on October 18th to the 20th , 2023. If the Commission wishes to send more than 5 Commissioners to the CALAFCo conference, this amount would need to be increased. This year CALAFCo conferences were cancelled.

Service Reviews and Sphere of Influence Updates: I am recommending \$25,000 to prepare Service Review \$20,000 for Spheres of Influence updates to continue with Water and Wastewater Services and the City of Angels Camp. The Commission might wish to consider initiating a Fire and EMS Service Review and Sphere Update time permitting since it has been 8 years since this review has been completed.

LAFCO Counsel The Commission has appointed a LAFCo Counsel. LAFCo has had no threats of Litigation at this time. However, with controversial projects, legal advice will become necessary and the \$2,500 budgeted will be the minimal amount LAFCo should budget the use reserve and (or) contingency funds could be necessary. Seven years ago, for example, LAFCo spent \$2,993.66 in this category regarding fire services.

A-87 / City Finance Costs The County's cost plan is no longer applicable to LAFCo. As with LAFCO's A-87 charge of \$16,575 eleven years ago. LAFCo currently contracts with the City of Angels Camp for \$3,600 per year for financial services.

Special District Training This item is not funded for this year since we had a Special District training in 2016.

Contingency LAFCo has established a contingency fund equaling approximately 10% more or less of its general operational budget, which is proposed to be \$13,160.56 for this year.

General Reserve The General Reserve will remain at \$100,000.00 The Commission's goal has been to have a \$100,000.00 general reserve. The purpose of the reserve is to use the funds to comply with state law i.e. preparing LAFCo required MSR's and SOI updates and to provide for a reserve if unanticipated costs arise such as litigation without requiring additional funds from the City, Districts and the County.

Anticipated re-budgeting of funds - Notwithstanding unexpected expenses for the remainder of this fiscal year; at current expenditure rates the Commission will be able to re-budget approximately \$142,000.00 from the 2022-2023 fiscal year into the 2023-2024 fiscal year budget including \$112,189.10 for the General Reserve and the contingency. Funding for a portion LAFCo operations including Service Reviews and Spheres of Influence is included.

Costs to City, the Independent Special Districts and County - Last year, the amount was \$95,733.40 and next fiscal year the amount will be \$100,366.16

Recommendation:

Adopt Resolution 2023-0001 approving a proposed budget for FY 2023-2024.

Resolution 2023-0001

Calaveras Local Agency Formation Commission
Resolution of the Calaveras Local Agency Formation Commission
Adopting a Proposed Budget for 2023-2024

WHEREAS, Calaveras LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review; and,

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the proposed budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2023-2024 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and the Commission's adopted work program;

NOW THEREFORE, the Calaveras Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Calaveras LAFCO hereby adopts the attached proposed 2023-2024 budget attached as Exhibit "A".
2. Directs the Executive Officer to transmit the proposed budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.

PASSED AND ADOPTED by the Calaveras Local Agency Formation Commission at a regular meeting of said Commission held on March 20, 2020 by the following roll call vote:

AYES: -

NOES: -

ABSTAINS: -

ABSENT: -

Signed and approved by me after its passage this 20th day of March 2023.

Anita Paque, Chair or Kirk Smith, Vice-Chair Calaveras LAFCO

Attest:

John Benoit, Executive Officer
Calaveras LAFCO

Calaveras LAFCo
Proposed 2023-2024 BUDGET
Exhibit A

	2020-2021 Final Budget	2021-2022 FINAL Budget	2022-2023 Final Budget Adopted	Expenses as of 1-Mar-23	2023-2024 Proposed Budget
EXPENDITURES					
SERVICES AND SUPPLIES					
62001 Extra Hire - Commissioners Stipend	\$3,300.00	\$3,300.00	\$6,600.00	\$3,100.00	\$6,600.00
62050 Insurance	\$3,000.00	\$2,500.00	\$2,847.00	\$2,824.92	\$2,919.00
62051 Communications	\$800.00	\$800.00	\$800.00	\$594.15	\$800.00
62052 Memberships - Calafco CSDA	\$2,120.00	\$2,117.00	\$2,197.00	\$2,196.00	\$2,336.60
62053 Office Expense - General	\$350.00	\$350.00	\$350.00	\$73.27	\$350.00
62054 Office Expense - Postage	\$500.00	\$500.00	\$500.00	\$1.60	\$500.00
62055 Office Expense - Copies	\$1,500.00	\$1,500.00	\$1,500.00	\$110.00	\$1,500.00
62056 Service Reviews	\$25,000.00	\$25,000.00	\$25,000.00	\$14,524.60	\$25,000.00
62057 Spheres of Influence	\$20,000.00	\$20,000.00	\$20,000.00	\$4,192.22	\$20,000.00
62058 File Scanning and Retention and Mapping	\$6,000.00	\$6,000.00	\$6,000.00		\$6,000.00
62059 Professional Services-Exec. Officer/Clerk	\$45,000.00	\$45,000.00	\$47,000.00	\$26,375.60	\$47,000.00
62060 City Finance Changes (formerly A-87)	\$3,600.00	\$3,600.00	\$3,600.00		\$3,600.00
62061 Legal Notices	\$500.00	\$500.00	\$500.00	\$21.00	\$500.00
62062 Training	\$4,000.00	\$4,000.00	\$4,000.00	\$3,924.92	\$8,000.00
489.6 Personal Mileage Reimb	\$1,500.00	\$1,500.00	\$2,000.00	\$416.30	\$2,000.00
62064 Travel Expense	\$2,000.00	\$2,000.00	\$2,000.00	\$2,227.96	\$2,000.00
62065 Legal Counsel Services and misc Legal Expenses	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
62067 Special Dist. Training	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL SERVICES AND SUPPLIES	\$121,670.00	\$121,167.00	\$127,394.00	\$60,582.54	\$131,605.60
62066 Contingency Fund	\$12,167.00	\$12,116.70	\$12,739.40		\$13,160.56
General Reserve Fund	\$100,000.00	\$100,000.00	\$100,000.00		\$100,000.00
Services, Contingency and Reserve Total	\$233,837.00	\$233,283.70	\$240,133.40		\$244,766.16
REVENUE AND CARRYOVERS					
Est Carryover from prior year	\$140,000.00	\$140,000.00	\$142,000.00		\$142,000.00
Anticipated Project Revenue	\$2,000.00	\$2,000.00	\$2,000.00		\$2,000.00
Anticipated Interest	\$400.00	\$400.00	\$400.00		\$400.00
TOTAL Revenue and Carryover	\$142,400.00	\$142,400.00	\$144,400.00		\$144,400.00
Difference between Total Rev and carryover and budget	\$91,437.00	\$90,883.70	\$95,733.40		\$100,366.16
Contributions from Governments		\$90,883.70	\$95,733.40		\$100,366.16
TOTAL REVENUES AND CARRYOVERS	\$91,437.00	\$90,883.70	\$95,733.40		\$100,366.16
AMOUNT TO BE APPORTIONED		-\$30,294.57	\$31,911.13		\$33,455.39
City of Angels Camp		-\$30,294.57	\$31,911.13		\$33,455.39
County of Calaveras		-\$30,294.57	\$31,911.13		\$33,455.39
Independent Spec. Districts		-\$30,294.57	\$31,911.13		\$33,455.39

#6

Resolution 2023-0002

of the

Calaveras Local Agency Formation Commission approving a Service Review of Road Services provided by the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD). And adopting written determinations thereon

WHEREAS, California Government Code Section 56425 requires that the Local Agency Formation Commission ("LAFCO") adopt and periodically review Sphere of Influence Plans for all agencies in its jurisdiction; and,

WHEREAS, California Government Code Section 56430 requires that LAFCO conduct a review of the municipal services provided by and within an agency prior to updating or adopting its Sphere of Influence Plan; and,

WHEREAS, the Sphere of Influence Plan is the primary planning tool for LAFCO and defines the probable physical boundaries and service area of a local agency as determined by LAFCO; and,

WHEREAS, the Commission adopted guidelines for conducting Municipal Service Reviews (MSRs) included in its Policies, Standards and Procedures adopted on August 17, 2009, which applies to this MSR for water services provided by the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD); and,

WHEREAS, at the time and in the manner provided by law, the Executive Officer gave notice of the date, time, and place of a public hearing by the Commission for the MSR and on September 19, 2022 approved a MSR, including approval of the MSR report and adoption of the written determinations contained in Resolution 2022-0007; and,

WHEREAS, the Commission hereby determines that the Sphere of Influence for road services provided by the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper

Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD) is otherwise consistent with the purposes and responsibility of the Commission for planning the logical and orderly development and coordination of local governmental agencies so as to advantageously provide for the present and future needs of the county and its communities; and,

WHEREAS, in its review of the Road Community Services Districts (CSD's) the Commission continues to realize CSDs need technical assistance and continuous support into the future; and,

WHEREAS, the Commission has heard all interested parties desiring to be heard and has considered the report by the Executive Officer and all other relevant evidence and information presented at said hearing.

NOW, THEREFORE, the Calaveras Local Agency Formation Commission hereby resolves, orders and determines the following:

1. The Sphere of Influence for road services provided by the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD), attached hereto as Exhibit A, is approved and the written determinations presented in the Sphere of Influence report complies with Government Code Section 56000 are hereby adopted. With the exception of Three Cent Flat (TCFCSD) being given a zero sphere of influence all road CSD's remain authorized to provide road services consistent with the CSD law and the Sphere of Influence report.
2. That no significant protests have been received regarding the adoption of this Sphere of Influence update.
3. The Commission continues to desire to work with the CSD's and facilitate in forming an association of Road CSDs to assist and facilitate in sharing and providing services with one another. For example, establishing a CSD association and providing miscellaneous assistance in addressing deficiencies, like helping with bids and local government requirements such as websites, memberships in regional or state organizations, statements of facts, Brown Act requirements and miscellaneous record keeping.
4. LAFCO staff is further ordered to forward copies of this resolution containing the adopted Municipal Service Review to the Appaloosa Road (ARCSD), Circle XX (CXXCSD), Copper Cove Rocky Road (CCRRCSD), Lynn Park Acres (LPACSD), Middle River (MRCSD), Mountain Ranch Subdivision (MRSCSD), Three Cent Flat (TCFCSD), and Wallace (WCSD).

The foregoing resolution was duly passed by the Calaveras Local Agency Formation Commission at a regular meeting held on March 20, 2023 by the following roll call vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage this 20th day of March 2023.

Anita Paque, Chair or Kirk Smith, Vice Chair
Calaveras LAFCO

Attest:

John Benoit, Executive Officer
CALAVERAS LOCAL AGENCY FORMATION COMMISSION