Calaveras Local Agency Formation Commission

AGENDA

Regular Meeting
Monday, November 16, 2026 06:00 PM
891 Mountain Ranch Road, San Andreas, CA 95249
https://www.calaveraslafco.org/

Commissioners

County Member, Chair Gary Tofanelli • Public Member, Vice Chair Anita Paque • County Member Amanda Folendorf • City Member Kara Scott • City Member Scott Behiel • Special District Member Kirk Smith • Special District Member Tony Tyrrell • City Member Alternate Michael Chimente • Special District Member Alternate Jon Dashner • County Member Alternate Autumn Andahl • Public Member Alternate Andrew Keirns

The complete agenda, including backup materials related to items on this Agenda submitted to the Commission after distribution of the Agenda Packet, is available for public inspection on the Calaveras LAFCo website. Agenda materials are also available on the Calaveras LAFCo website at www.calaveraslafco.org

If members of the public wish to participate via Zoom you may do so.

Zoom Option: Calaveras LAFCo is inviting you to a regular meeting.

Topic: Calaveras LAFCo Regular Meeting

Join Zoom Meeting

https://us02web.zoom.us/j/86877608746?pwd=Hs4lTLjYLbJQjb8CFRYV7c2XeGUvSY.1

Meeting ID: 868 7760 8746

Passcode: 693400

One tap mobile

+16694449171,, 86877608746#,,,,*693400# US

+16699006833,, 86877608746#,,,,*693400# US (San Jose)

Join instructions

https://us02web.zoom.us/j/86877608746?pwd=Hs4lTLjYLbJQjb8CFRYV7c2XeGUvSY.1

Disclosure & Disqualification Requirements. Any person or group of persons acting in concert who directly or indirectly contribute $1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be

presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCo Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received $250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible on the LAFCo Webpage www.calaveraslafco.org

Contact LAFCo Staff LAFCo staff may be contacted at 310-936-2639 or by mail at Calaveras LAFCo, 5050 Laguna Blvd #112-711, Elk Grove, CA 95758 or by email at jennifer@pcateam.com

REASONABLE ACCOMMODATIONS

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

1. **Call to Order**
   A. Roll Call

   B. Pledge of Allegiance

2. **Public Comments**
   ☑ **Discussion** Comment

   This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that were on the agenda, public comment was heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda

3. **Consent Agenda**
   ☑ **Discussion** ☑ **Possible Action** Comment View Item

   A. Approval of Minutes for July 20, 2026 LAFCo Meeting

   B. Authorize Payment of Claims for July, August, September, and October 2026

4. **Public Hearing Calaveras LAFCo File 2026-01: City of Angels–Altaville Melones Fire**

Protection District Fire Service Agreement

☑ **Discussion** ☑ **Possible Action** Comment View Item

The City of Angels has submitted an application to Calaveras LAFCo for approval of a fire protection contract with the Altaville Melones Fire Protection District. Under the contract, the City would provide fire protection, emergency medical, and related emergency response services throughout the District, which is located in unincorporated Calaveras County and surrounds the City of Angels. The public hearing to consider approval of extension of services outside of the City limits was noticed for today's meeting; however, there is a need for additional fiscal analysis to support to the application.

Staff recommends that the Commission continue the public hearing to its next regular meeting to allow the applicant to provide the fiscal analysis and additional financial information required by Government Code section 56134(f). The additional information should identify the anticipated revenues and costs associated with the proposed extension of services and provide the financial support necessary for the Commission to consider the findings required by Government Code Section 56134(j).

A. Open the public hearing.

B. Continue the public hearing to LAFCO's next meeting on January 25, 2027 at 6pm or a special meeting date and time to be determined.

5. **Review of Proposed Bylaws Updates**

☑ **Discussion** ☑ **Possible Action** Comment View Item

Calaveras LAFCO Bylaws were last updated in 2024. Since then, several updates have occurred in the California Code requiring updates to the Bylaws. Key updates in the proposed Bylaws updates include clarifying the division between Bylaws and Policies/Procedures, adding public-agency administrative provisions, updating appendix cross-references, and adding ethics/training/ex parte language, etc. The edits for the first half of the Bylaws were reviewed at the last 2 meetings. Feedback was incorporated into the document and highlighted in yellow for follow up review. Additionally, proposed edits from Section 6 through the end of the document are for review and feedback only with possible adoption at a future meeting. Legal Counsel has reviewed and provided feedback on the proposed Bylaw changes and is available online to answer questions. If the Commission finds that the proposed Bylaws are acceptable, then the next action is for the Commission to direct staff to circulate the proposed Bylaws to the County, City, and special districts prior to consideration of adoption.

A. Review proposed edits and provide feedback.

B. Find the proposed Bylaws to be suitable for distribution to member agencies and direct staff to circulate the draft Bylaws for comment or find that further review at the Commission level is warranted.

6. **CALAFCO Conference Summary**

☑ **Discussion** Comment

Go over Conference sessions and events at the CALAFCO Conference held in Sacramento October 21-23, 2026.

A. Summary of Conference Sessions

7. **Call for Election to Fill Special District Positions**
   ☑ **Discussion** ☑ **Possible Action** Comment View Item

   Due to the resignation of Commissioner Kirk Smith, there is a vacancy of the regular special district Commissioner seat. Alternate member Jon Dashner can act as the voting member on behalf of the special districts until such time that a regular member is elected. Direct staff to conduct the election, which will conclude February 19, 2027 for seating at the Calaveras LAFCo March 2027 meeting. The newly elected Commissioner shall complete the remainder of the 4-year term through May 2029.

   A. Discussion and direct staff to conduct election.

8. **Approval of Meeting Schedule for 2027**
   ☑ **Discussion** ☑ **Possible Action** Comment View Item

   Approve meeting calendar for 2027.

   A. Consider approval of 2027 Meeting Schedule

9. **Executive Officer's Report**
   ☑ **Discussion** Comment View Item

   A. Fire MSR Status

   B. Clerk Contract Status

   C. CALAFCO Updates - Survey for Incoming Board, Incoming Board, Sphere publication

10. **Commissioner Reports**
    ☑ **Discussion** Comment

11. **Recognition of Kirk Smith's Contribution and Moment of Silence in His Honor**
    ☑ **Discussion** Comment View Item

12. **Adjournment**

    Next Regular Meeting will be January 25, 2027.

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.

No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.