

Calaveras Local Agency Formation Commission

Regular Meeting Minutes - Monday February 22, 2016

1. **Call to Order/Pledge of Allegiance/Roll Call** – Order was called by Chair Paque at 6:00pm on Monday February 22, 2016 in the Calaveras County Board of Supervisors Chambers, County Administrative Center, San Andreas California.

Commissioners Present

Anita Paque, Chair, Public Member
Amanda Folendorf, City Member
Bert Sobon, City Member
John Lavaroni, Special District Member
Michael Oliveria, County Member
Tony Tyrell, Vice Chair, Special Dist. Member

Staff Present

John Benoit, Executive Officer
Karon Knuist, LAFCO Clerk

Commissioners Absent

Cliff Edson, County Member

Others Present

Sign Interpreters

2. **Approval of Agenda: MOTION** by Commissioner Sobon to approve the Agenda as presented, second by Commissioner Tyrell. Motion passed 5 yes, 0 no, 1 absent, 1 abstention.
3. **Selection of a Public Member Alternate for a 4-year term ending in May 2019.** The Commissioners had 3 Letters of Interest in their packets; George Fry, Jack Lynch and Roark Weber. George Fry and Roark Weber each came to the podium to summarize their experience to the Commissioners. Jack Lynch was not present. **MOTION** by Commissioner Sobon to select Roark Weber as the Public Member Alternate serving a 4-year term ending in May 2019, second by Commissioner Tyrell.

Chair Paque call for a Roll Call vote: Amanda Folendorf - Aye; Bert Sobon - Aye, Cliff Edson – Absent, John Lavaroni – Aye, Michael Oliveria – Aye, Tony Tyrell – Aye, Anita Paque – Abstain. Motion passed 5 yes, 0 no, 1 absent, 1 abstention.

4. **Consider Minutes from the January 25, 2016 LAFCo meeting. MOTION** by Commissioner Tyrell to approve the Minutes as presented, second by Commissioner Oliveria. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.

5. **Consent Agenda: Review and Authorize Claims for January 2016.** MOTION by Commissioner Tyrell to approve Claims for January 2016 as presented, second by Commissioner Sobon. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.
6. **Review letter regarding the Draft Land Use Element and Resource Production Element to the Calaveras County General Plan.** At the January LAFCo meeting, Staff was directed to write a letter to the County regarding LAFCo's comments on the Draft Land Use Element and Resource Production Element in the Calaveras County General Plan.

Chair Paque suggested that the word "consulted" be removed from page 3 under the section LU 6.3.

Chair Paque also suggested adding the word "alternatively" to page 4, between Items #2 and #3 when talking about the "trigger mechanism" because it seems premature to be putting in language about mitigations.

MOTION by Commissioner Sobon authorizing Executive Officer Benoit to revise the draft letter with Commissioner's comments, get signature from Chair Paque and send to Calaveras County Planning Commission, second by Commissioner Tyrell. Motion passed 5 yes, 0 no, 1 absent, 1 abstention.

7. **Review MSR and SOI status and set work for FY 2016-2017 initiating Service Reviews and Sphere Studies.** MOTION by Commissioner Tyrell to work on the Healthcare, Veterans, Street Lighting, CSD and Cemetery Reviews during the FY 2016-2017. The second was made by Commissioner Lavaroni. Motion passed 6 yes, 0 no, 1 absent, 0 abstentions.

8. **Executive Officer's Report:**

- a. **County General Plan – Other Elements:** Executive Officer Benoit suggests the Commission read thru and comment on the Public Services Elements and the Safety Elements when they are made available to the public.
- b. **Special District Member terms expire May 2016:** Executive Officer Benoit will advertise the 3 positions for Special District Members and Alternate. He will also directly contact the County's Special Districts to encourage candidates to apply for the positions opening in May 2016.
- c. **Resource Conservation District status:** formation of the RCD will be included in the June primary election.

- d. **700 forms are due April 1, 2016:** Executive Officer Benoit reminded the Commissioners that their 700 forms need to be completed and turned in by April 1, 2016.
 - e. **CCWD SOI needs to be completed soon.**
9. **Commissioners Reports:** Chair Paque reported that she will be attending a CALAFCO legislative meeting. One of the topics to be discussed is the push to have JPAs that provide municipal services furnish the local area LAFCo with copies of their agreements so the local LAFCO is aware of their existence. Also, they would like to add language to allow LAFCO packets to be emailed or hand delivered.
10. **Public Comment:** No public comments
11. **Adjournment:** Meeting was adjourned at 6:43p.m. The next scheduled LAFCo meeting will be held Monday April 18, 2016.

Minutes submitted by Karon Knuist.

DATED: _____

APPROVED: _____

Anita Paque, Chair or, Tony Tyrell, Vice Chair
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