

**Calaveras Local Agency Formation Commission
Regular Meeting Minutes - Monday April 18, 2016**

- 1. Call to Order/Pledge of Allegiance/Roll Call** – Order was called by Chair Paque at 6:00pm on Monday April 18, 2016 in the Calaveras County Board of Supervisors Chambers, County Administrative Center, San Andreas California.

Commissioners Present

Anita Paque, Chair, Public Member
Amanda Folendorf, City Member
Bert Sobon, City Member
Debbie Ponte, County Member Alt.
Tony Tyrell, Vice Chair, Special Dist. Member

Staff Present

John Benoit, Executive Officer

Commissioners Absent

Cliff Edson, County Member
John Lavaroni, Special District Member
Michael Oliviera, County Member

Others Present

Sign Interpreters
Roark Weber, Public Member Alt.

There is a quorum present.

- 2. Approval of Agenda:** Chair Paque would like to add to the Agenda a discussion on SB1318. **MOTION** by Commissioner Ponte to approve the Agenda as amended, second by Commissioner Sobon. Motion passed 5 yes, 0 no, 2 absent, 0 abstention.
- 3. Consider Minutes from the February 22, 2016 LAFCo meeting.** **MOTION** by Commissioner Tyrell to approve the Minutes as presented, second by Commissioner Folendorf. Motion passed 4 yes, 0 no, 2 absent, 1 abstention.
- 4. Consent Agenda: Review and Authorize Claims for February and March 2016.** **MOTION** by Commissioner Sobon to approve Claims for February and March 2016 as presented, second by Commissioner Tyrell. Motion passed 5 yes, 0 no, 2 absent, 0 abstentions.

PUBLIC HEARING

- 5. Public Hearing regarding the 2016-2017 Proposed Calaveras LAFCo Budget.**

Executive Officer Benoit reviewed some of the budget's line items and commented that going forward there is a plan to scan and retain all previous documentation so that it can be indexed and found easily on the website.

Public Comment: No public comments.

MOTION by Commissioner Tyrell to approve the Calaveras LAFCo budget for 2016 - 2017 and adopting LAFCo Resolution 2016-0004 as presented, second by Commissioner Ponte. Motion passed 5 yes, 0 no, 2 absent, 0 abstentions.

Bylaw Amendment

- 6. Introduction of a LAFCo Bylaw amendment thereby adding Section 5.11- Legislative Process Participation to the Calaveras LAFCo Bylaws.** The proposed Bylaw would allow for the Executive Officer to send a letter to the Legislation without bringing it before the full Board for a vote, allowing for notices to reach the Legislators much faster.

Commissioner Ponte suggested that the LAFCo Chair review the document and in the Chair's absence that the Vice Chair have the authority to approve the document. In those cases where legal counsel is appropriate, counsel's approval will also be obtained. The document would then be presented to the full Board at the next regular LAFCo meeting.

Public Comment: No public comments.

The reason for this Bylaw Amendment is in response to SB 1318, which is requiring disadvantaged and unincorporated communities that do not have safe drinking water or adequate wastewater services to be provided those services by a district within the county. LAFCo cannot make SOI or boundary changes until this Bill is passed or defeated. California LAFCo has asked all the LAFCo Executive Officers to author a letter in opposition to SB 1318. Due to the urgent nature, Executive Officer Benoit drafted the Bylaw Amendment so that he could send the letter without waiting for the full LAFCo Board to convene next month.

MOTION by Commissioner Tyrell, second by Commissioner Ponte to direct Executive Officer Benoit to amend the wording of the proposed Bylaw and add it to the Agenda for the next regular meeting. He will also draft a letter in response to SB 1318, send it to Chair Paque for signature and then send it to the Legislative body and send copies to the Calaveras LAFCo Board. Motion passed 5 yes, 0 no, 2 absent, 0 abstentions.

Commissioner Ponte also requested that Special Districts be notified so they would have the opportunity to respond if they choose to.

- 7. Authorize Staff to enter into an agreement with the California Special District's Association (CSDA) regarding an agency training workshop to be conducted sometime this summer regarding "The Board's Role in Finance and Fiscal Responsibility".** There was discussion about the number of people to expect and where the best venue would be to hold the training. There is money in the budget to host the training. **MOTION** by Commissioner Ponte to direct Executive Officer Benoit to move forward with planning the training for late summer. The second was made by Commissioner Tyrell. Motion passed 5 yes, 0 no, 2 absent, 0 abstentions.
- 8. Review Draft Circulation and Conservation and Open Space Elements and Provide Direction to Staff.** There was discussion regarding the Draft Circulation and Conservation and Open Space Element and direction given to Executive Officer Benoit to draft a letter outlining suggestions for the Draft Circulation and Conservation and Open Space Element and present it at the next meeting.
- 9. Report Regarding the CALAFCo Annual Staff workshop (March 30th - April 1st).** Executive Officer Benoit expressed concern about the way legislature seems to be going SB 1318 and SB 88, and healthcare district issues specifically. Focus was also on making procedures, archives, packets and reports less paper dependent and more electronically accessible.

10. **Commissioners Reports** Commissioner Ponte reported that Commissioner Tyrell was honored for all the time and effort he has put into the sports complex, which was just named after him. Chair Paque reported that the CALAFCo Legislative Committee is having an in-person meeting Friday to review the bills and most recent legislative changes.

11. **Public Comment:** Ann Radford reported that there will be 3 Town Hall Meetings held by the Calaveras Healthcare District and Dignity Health to discuss healthcare issues and the upcoming lease renewal for Dignity Health.

Chair Paque asked if there would be audios available on the website after the meetings. Ms.Radford said she would contact the coordinator to see if they can make that happen.

Ms. Radford suggested taking advantage of Damon Doss' experience and having him be involved with the meetings.

12. **Executive Officer's Report:**

- a) *LAFCo Clerk resignation* – The Calaveras LAFCo clerk has resigned and the clerk that works for Amador County will be taking over for her.
- b) *Special District Member Recruitment* – The ballots will be going out next week to the Special Districts. There are 6 applicants.
- c) *Resource Conservation District formation* - RCD will be on the ballot in June.
- d) *CCWD SOI status* – Still waiting for maps

13. **Adjournment:** Meeting was adjourned at 7:16p.m. The next scheduled LAFCo meeting will be held Monday May 16, 2016.

Minutes submitted by Karon Knuist.

DATED: _____

APPROVED: _____

Anita Paque, Chair or, Tony Tyrell, Vice Chair
Calaveras Local Agency Formation