

# Calaveras Local Agency Formation Commission

## Regular Meeting Agenda

**MONDAY – May 16, 2016 – 6:00 p.m.**  
at the

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**Calaveras County Board of Supervisors Chambers**  
**County Administrative Center**  
**San Andreas**

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### **6:00 PM Regular LAFCo Meeting Items:**

**1. Call to Order/Pledge of Allegiance/Roll Call**

Commissioners

Anita Paque, Chair, Public Member

Bert Sobon, City Member

Amanda Folendorf, City Member

Cliff Edson, County Member

Michael Oliveira, County Member

Tony Tyrrell, Vice Chair, Special District Member

John Lavaroni, Special District Member

Roark Weber, Public Member Alt.

Debbie Ponte, County Member Alt.

Scott Behiel, City Member Alt.

Don Young, Special Dist. Member Alt.

*Staff:*

John Benoit, Executive Officer

Nancy Mees, LAFCO Clerk

Michael Colantuono, LAFCO Counsel

**2. Election of Chair and Vice-Chair. Bylaw Section 4.6(a) calls for the election of the Chair and Vice-Chair at the May meeting.**

*a) Elect a Chair from the Special District Category*

*b) Elect a Vice-Chair from the City Category*

**3. Approval of Agenda (Deletions/Additions)**

**4. Consider minutes of April 18, 2016**

*a. Approve April 18, 2016 Minutes*

**5. Consent Agenda:**

- a. Review and Authorize Claims for April 2016*

**PUBLIC HEARING**

**6. Public Hearing regarding the 2016-2017 Final Calaveras LAFCo Budget.**

- a. Review, Discuss and consider LAFCo Resolution 2016-0005 adopting a final 2016-2017 budget for Calaveras LAFCo.*

**Bylaw Amendment**

**7. Consider LAFCo Bylaw amendment thereby adding Section 5.11- Legislative Process Participation to the Calaveras LAFCo Bylaws.**

- a) Consider Resolution 2016-0006 adopting a Bylaw Amendment to include a Legislative Process Participation policy.*

**8. Review Records Retention Policy Adopted on November 18, 2013**

- a. Review proposed CSDA agreement and authorize staff to expend budgeted funds for this purpose and perform the tasks outlined in the agreement.*

**9. Review letter regarding the Draft Circulation and Conservation and Open Space Elements and authorize the Chair to sign.**

- a. Review the letter regarding the Draft Circulation and Conservation and Open Space Elements and authorize the Chair to sign.*

**10. Review letter mailed to Senate Committee on Environmental Quality regarding opposition to SB 1318 (Wolk)**

- a) Review and Discuss letter*

**11. Executive Officer's report**

- a) Special District Member Recruitment - Process*

**12. Commissioners Reports**

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters

**13. Public Comment**

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public

comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

#### **14. Adjourn to next regular meeting of June 20<sup>th</sup>, 2016**

*The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.*

#### **Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1**

##### Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

##### Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

##### Agenda Materials

Materials related to an item on this agenda will be available on the Calaveras LAFCO website as noted below to the extent practicable and subject to staff's ability to post the documents prior to the meeting.

##### Accessibility

The location of this meeting is wheelchair-accessible.

##### Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Calaveras LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Contact LAFCO Staff at (209) 754-6511

LAFCO Webpage: [www.calaveraslafco.org](http://www.calaveraslafco.org)

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